

CONSTRUCTION USE TAX RETURN

- This form is only to be used when contractor's rules apply to a lump sum improvement to real property contract as defined by the City of Colorado Springs. The contractor is the end user of their materials and does not have a current tax license or use tax only account with this office.
- Contractors' rules do not apply for repairs, maintenance or remove/replacement jobs.
- Do not use this form in place of an ST-16, ST-17 or ST-18 Contractor Summary Sheet.
- Additional sheets other than this form may be attached if needed.
- City sales and/or use tax must be paid on all construction materials, tools, supplies, rentals etc.
- Checks payable to the City of Colorado Springs.

Contractors U# (if applicable):
 Contractor Entity Name:
 Contractor DBA (doing business as):
 Mailing Address (include city, state, zip):

General Contractor:
 Project Address:
 Project/Phase:
 Permit Number: Project Completion Date: ____ / ____ / 20____

Invoice Number	Invoice Date	Vendor Name (Supplier)	Type of material / taxable services (must be specific)	Cost of materials / taxable services only	City of Colorado Springs sales tax paid to supplier	Column A materials / taxable services on which use tax is due
<i>Ex. OU2985</i>	<i>10/2/2015</i>	<i>Manitou Leasing</i>	<i>Bob-Cat Rental</i>	<i>\$3389.00</i>	<i>\$84.73</i>	<i>\$0.00</i>
<i>Ex. 128547</i>	<i>10/3/2015</i>	<i>Rio Grande Paving</i>	<i>Concrete</i>	<i>\$12,000.00</i>	<i>\$0.00</i>	<i>\$12000.00</i>

lines 1-2 above are examples only

Total of purchase price, the sum of column A:	\$
Total multiplied by	X 3.12%
Total due and payable =	\$



Sales Tax
 PO Box 1575, Mail Code 225
 Colorado Springs, CO 80901-1575
 Tel: 719-385-5903, Fax: 719-385-5291
 Email: salestax@coloradosprings.gov
 Website: coloradosprings.gov, search "Sales Tax"

I hereby certify, under penalty or perjury, that the statements made herein are to be the best of my knowledge true and correct.

Signature: _____
 Printed Name: _____
 Title: _____
 Email: _____
 Phone: _____ Date: _____