

## **Audit Committee Meeting Minutes**

Thursday, August 19, 2021, 10:00 AM

Pikes Peak Conference Room and

Telephone access +1 720-617-3426 (Toll) /Conference ID: 249 521 947#

### **Open Session**

Present in person were Council member Tom Strand, Committee members Brian McAllister, and Nicole Motley, City Auditor Jacqueline Rowland, Shawn Alessio, Sally Barber, Jennifer Carpenter, Linda Helsley, and Linette Crouch was present to take the minutes. Others attending in person were Kerry George, Rochelle Kennedy, Richard Mulledy, Kevin Binkley, and Steve Sauer and Chris Telli of BKD. Attending via teams were Committee member Welensky Nathan, Committee Alternate Barry Baum, Council member Bill Murray, and auditors Vickie Classen and Greg Anderson. Others attending the meeting via Teams included Mallorie Hansen, Tammy Hammond, and Ellen Hooper of Colorado Springs Utilities.

Strand called the meeting to order at 10:03 AM. Minutes from the June 17, 2021 meetings were approved.

Telli and Sauer presented Results of the 2020 Financial Statement Audit, Selected Ratios, Internal Control Matters and Other Required Communications. The City had a clean financial statement and single audit reports with no deficiencies identified. The committee members asked questions of clarification during the presentation. Nathan asked if external audit should be expanded to include an audit of internal controls. Rowland will investigate if this is necessary.

Strand read the statement to go into closed session. In accord with City Charter art. III, § 3-60(d) and its incorporated Colorado Open Meetings Act, C.R.S. § 24-6-402(4)(g), the City Council Audit Committee, in Open Session, is to determine whether it will hold a Closed Executive Session. The issues to be discussed involve: Consideration of documents protected by the "Open Records Act".

The Chair shall poll the Audit Committee members, and, upon consent of two-thirds of the members present, may hold a Closed Executive Session. If consent to the Closed Executive Session is not given, the item may be discussed in Open Session or withdrawn from consideration.

Unanimous – moved to closed session at 11:04 AM.

Strand returned the committee to open session at 11:21 AM.

Alessio presented the Fraud Hotline Memo January-June 2021.

Rowland presented the July 2021 Year-to-date Audit Plan Status.

Rowland presented the July 2021 Year-to-date Audit Budget. Murray asked if CARES act funding should be used to cover additional auditing of those funds. Rowland will discuss this with Finance.

The next Audit Committee meeting will be held September 16, 2021 at 10:00 AM. Meeting adjourned at 11:33 AM.