

## Mountain Metropolitan Transit Safety Committee Agenda

Thursday, September 12<sup>th</sup>, 2024

2:00 p.m.

Transit Administration Building, Medium Conference Room

### I. Call to Order/Establish Voting Members

#### Management

- Kevin Bruce, Voting
- Jessica Abbas, Voting
- Melissa Chatman, Voting
- Richard VanWinkle, Voting

#### Frontline Representatives

- Petina Tamati, Voting
- Karlus Dobbin, Voting
- Margie Sullivant, Voting
- Torrance Armstead, Voting

Chris Kaplan, Secretary of the Committee

Ben Lloyd, Guest

Noah Harper, Guest

Matt Heafner, Guest

### II. Approval of Agenda

*Action: Approve*

Ms. Abbas motions to approve. Mr. Armstead seconded. **The vote passed unanimously 8-0.**

### III. Approval of Minutes from August 8<sup>th</sup>, 2024, Meeting (Enclosure)

*Action: Approve*

Ms. Abbas motions to approve. Mr. Armstead seconded. **The vote passed unanimously 8-0.**

### IV. Urgent Business (Discussion)

No business.

### V. Old Business

a. Dispute Resolution Procedure

*Action: Discussion*

Mr. Bruce presented management's dispute resolution procedure suggestion. The frontline representatives agreed to consider the idea. No deadline for follow-up discussion was defined.

Mr. Bruce continued by talking through the rest of the Bylaws.

On the matter of coach seats, which arose incidentally, Mr. Bruce asked the frontline representatives to send specifications (make and model, including belt configuration details) for exactly what product the workforce wants.

On the matter of driver barrier systems, Ms. Sullivant stated that ATU International is willing to send a few different sample barrier systems to the transit operation if the agency would be willing to pay for installing the sample systems into coaches. Ms. Sullivant clarified that this is not an offer for sale—the agency would still need to decide on an avenue for procuring the systems—but that ATU International was willing to pay to have the sample systems delivered if the agency would pay the installation (and presumably, removal) costs. When asked if his operation would be capable of installing the sample systems, contracted Fleet Maintenance General Manager Mr. VanWinkle responded affirmatively.

b. Report on Route 12 Adjustment Request

*Action: Discussion*

*Attachment: Satellite Imagery Overview*

The workforce representatives confirmed they are satisfied with the outbound routing, but would like the inbound routing to be reconsidered. Further discussion was proposed for next month's meeting.

VI. Reports

a. Monthly Safety Data (August and trends)

The data was presented.

VII. New Business

a. PTASP Suggestions Discussion

*Action: Discussion*

*Attachment: Public Transportation Agency Safety Plan*

Addressed previously.

b. Procurement Subcommittee Suggestion

*Action: Discussion*

The frontline representatives were asked to put together a plan for this suggestion. Management agreed to solicit attendance from MMT's Division Manager to listen to the idea.

- c. Safety Committee Frontline Composition – Maintenance Representation  
*Action: Discussion*

Ms. Abbas motioned to vote on membership for the committee in October of each year. Mr. Bruce, Ms. Abbas, Ms. Chatman, and Mr. Armstead voted Aye. Ms. Sullivant, Ms. Tamati, Mr. VanWinkle and Mr. Dobbin voted Nay. **In absence of dispute resolution procedures, the vote was split 4-4.**

- d. N Cascade Ave & W Fillmore St Stop Concerns  
*Action: Hazard Risk Assessment Discussion*  
*Attachment: Hazard Risk Rating Review Worksheet*

Ms. Sullivant motioned to recommend installing stop lighting at both directions at this stop location. Ms. Chatman seconded. **The vote passed unanimously 8-0.**

- e. On-Route Maintenance Checks/Lifting Engine Compartment Hatch  
*Action: Hazard Risk Assessment Discussion*  
*Attachment: Hazard Risk Rating Review Worksheet*

Ms. Chatman motioned to investigate whether some kind of handle could be installed on the rear mechanical panel to assist with opening it. Ms. Sullivant seconded the motion. **The vote passed unanimously 8-0.**

- f. Emergency Exit Inoperability  
*Action: Hazard Risk Assessment Discussion*  
*Attachment: Hazard Risk Rating Review Worksheet*

No action.

- g. K-Bus Mobility Device Securement on Fixed Route – Change Management Analysis  
*Action: Discussion*  
*Attachment: Hazard Risk Rating Review Worksheet*

Ms. Abbas motioned to recommend making mobility device securement mandatory on K-buses. Ms. Chatman seconded. **The vote passed unanimously 8-0.**

Ms. Sullivant motioned to reassess routes that K-buses operate on to add time to them. Ms. Abbas seconded the motion. **The vote passed unanimously 8-0.**

Mr. Armstead had to depart the meeting at 03:45pm. A quorum is still present.

VIII. Next Meeting Topics

Ms. Sullivant requested that the agency perform a risk assessment on TWA on K-buses.

IX. Adjourn

Ms. Abbas motioned to adjourn. Mr. Dobbin seconded. **The vote passed unanimously 7-0.**