



Law Enforcement Transparency and Advisory Commission (LETAC)

Monday, August 5, 2024, 5:00 to 6:30 p.m.

MEETING MINUTES

1. Call to Order

- The meeting was called to order at 5:00 p.m. with the following Commissioners present:
 - Brent Windebank, Christopher Burns, David Noblitt, Deborah Walker (Online), Janice Frazier, Jim Mason, Nathan Whittington, Rachael Flick, Sherryl Dillon
 - Excused: Andrew Hoskins
 - Absent: Johnny Taylor

2. Approval of July 1, 2024, Meeting Minutes

- Commissioner Dillon moved to approve the minutes.
- Commissioner Noblitt seconded the motion.
- The motion carried unanimously.

3. Citizen Comment

- No comments were presented.

4. CSPD Presentation and Q&A – Presenter: Amanda S. Terrel-orr, CSPD Strategic Initiatives Manager

Reference: [CSPD Overall Progress through June 2024](#)

- **Training Implementation:**
 - Amanda highlighted the development of a training plan to implement the use of Apex Officer Virtual Reality systems. These systems will provide immersive experiences to help officers develop and master the ICAT critical-decision decision-making model in various scenarios. VR training is scheduled to begin in the latter half of 2024 and will contribute to coaching officers as part of Action Item 1.3.



- **PERF Recommendations:**

- Recommendation 2: Focus on the Use of Force.
- Recommendation 4: Further guidance from PERF, with Amanda noting that the community meeting is not expected until August, with several reports still pending.

5. LETAC Communication Follow Up

- **Commissioner Frazier on Communication:**

- Commissioners Windebank and Frazier met with a member of The Men of Influence (MOI) to discuss LETAC's relevance. The focus was on the process and the expectations regarding the handling and mental well-being of officers involved in incidents. The outcome was positive, with a better understanding of how investigations work.

- **Other Concerns:**

- Speed Racing Concerns: Officers face multiple criteria when issuing street racing tickets. Amanda highlighted a strong relationship with the City Attorney's Office and mentioned a specialized group volunteering for overtime to address speed racing issues.

6. Discussion on LETAC Rules and Procedures, Including Meeting Time

- **Discussion centered around scheduling LETAC meetings:**

- Proposed schedule:
 1. LETAC will hold monthly meetings on the first and third Monday of each month from 6:00 to 8:00 p.m.
 2. The first Monday meeting is mandatory and in-person. The third Monday meeting will be optional for in-person attendance, allowing virtual participation, and will only occur if the Commission or Chair deems it necessary.



3. Commissioners will receive 72-hour notice for the third Monday meetings and are asked to hold the time on their calendars.

- Discussion Points:
 - Commissioner Dillon expressed that the 6 to 8 p.m. time slot was too long. She also sought data on Citizen Comments/Participation, as it was a primary concern for other members.
 - Commissioner Noblitt proposed a compromised time slot from 5:30 to 7 p.m.
 - Commissioner Frazier discussed the impact of time changes, particularly during the summer and winter months.

7. Voting Items

- **Use of Force Subcommittee Hands-on Training**
 - Commissioner Dillon proposed quantifying the number of CSPD officers that provided feedback to LETAC regarding hands-on training.. The motion was amended accordingly.
 - Commissioner Dillon accepted the recommendation as amended.
 - Commissioner Mason voted against the motion, while the rest of the members voted in favor.
- **Budget Recommendations**
 - Commissioner Mason moved to approve the final version, with Commissioner Frazier seconding the motion.
 - The budget recommendation was approved as amended.

8. Adjournment

The meeting was adjourned at 7:11 p.m.