



**COLORADO SPRINGS
AIRPORT**

Colorado's small airport

MINUTES

Airport Advisory Commission

Wednesday, May 22, 2024

3:00 PM – 5:00 PM

Colorado Springs Airport Conference Room B

(Public Via Teleconference)

Teams Meeting

VOTING

COMMISSIONERS PRESENT:

John Buckley – Chairman
Michelle Ruehl – Vice Chairman
Danny Mientka – Commissioner
Mark Volcheff – Commissioner (via TEAMS)
Al Peterson – Commissioner
George Mentz – Commissioner (via TEAMS)
John Eastman – Commissioner

VOTING

COMMISSIONERS ABSENT:

NON-VOTING

MEMBERS PRESENT:

Dan Roehrs – Alternate Commissioner (via TEAMS)
County Commissioner Longinos Gonzalez, Jr. – Liaison
Commissioner (via TEAMS)
County Commissioner Stan VanderWerf – Liaison
Commissioner
Dave Elliot – Meadow Lake Airport Liaison

NON-VOTING

MEMBERS ABSENT:

Randy Helms – City Council Representative
Brian Risley – City Council Representative

CITY STAFF PRESENT:

Greg Phillips – Director of Aviation
David Andrews – Senior Attorney
Jennifer Cook – Executive Assistant
Dana Jackson – Properties Manager
Deanna Stoddard – Design and Construction Manager
Joe Nevill – Air Service Development Manager
Steve Hedden – Finance & Properties Manager
Chris Padilla – Senior Airport Planner
Ivette Rentas – Airport Customer Relations Coordinator
(via TEAMS)

GUESTS PRESENT:

Bob Sedlacek, Hudson
Uyen Le, Hudson
Mike Petersen, Hudson
Dan McLeod, Hudson
Jeff Craig, jetCenters of Colorado
Kelly Frontczak, jetCenters of Colorado
Amy Kelley, USAFA
Other attendees via phone were unknown

I. MEETING CALLED TO ORDER at 3:02 PM MAY 22, 2024, by CHAIRMAN BUCKLEY

II. APPROVAL OF THE APRIL 24, 2024 MEETING MINUTES

Vice Chairman Ruehl made a motion to approve the April 24, 2024 meeting minutes. Commissioner Eastman seconded.

Discussion: None

VOTE: **APPROVED (Unanimous, Roll Call Passes 7 Yes)**

III. COMMUNICATIONS

- None

IV. PUBLIC COMMENT

- None

V. NEW BUSINESS AND REPORT ITEMS

A. Land Use Review – Chris Padilla

Chris Padilla presented six (6) Land Use Items.

Commissioner Mientka made a motion to recommend approval of Land Use Items #1, #2, #3, #4, #5, and #6 as presented by airport staff. Commissioner Peterson seconded.

Discussion: None

VOTE: **APPROVED (Unanimous, Roll Call Passes 7 Yes)**

B. Director’s Airport Business Report

- **Project Status Report**
 - Airport/Airfield construction report presented by Deanna Stoddard.
 - Concourse Modernization – Future packages and permit sets being carved and compiled (boilers, elevators, next Concourse phases, etc.). Ongoing coordination with stakeholders and tenant improvements such as SSP, Hudson, and GLN.
 - Inline Baggage System Preliminary Design – COS submitted scope and fee for full design to TSA. Scope and fee identified by allocable and non-allocable costs. Once next OTA signed, design efforts can commence. Signing the OTA does not commit COS to moving forward.

- Milton E. Proby Parkway Rehabilitation – Preliminary Plans and GEC received 5/2 in review. Design page turn review held 5/17. Additional coordination meetings for SWENT input, site walks being scheduled.
 - RAC Drainage Repair – Task Order Executed 5/14. Ongoing coordination with City and FEMA.
 - Master Parking and Signage Plan – Scoping meeting with COS staff held 4/22. Revised scope received 5/14 in review.
 - New Security Screening Lane Addition - Task Order in circulation for execution. Any changes require TSA review and approval. Further design and construction plans required to build.
 - Oversize Babbage Handling System – TSA equipment installed; ongoing coordination for network and controls integration (“handshake”). Stakeholder training for east line 5/29-5/31; Go Live 6/3. West conveyance line assembly moving along well. West Dog House impacts to UA being coordinated.
 - Concourse Modernization (construction) – Gate 6 and Lounge Area construction underway. Demolition of existing lounge, north restrooms, Gate 8. Scheduling, procurement, and coordination ongoing
 - TW Alpha Phase I – Notice of Award for Entitlement portion only. Remaining awards contingent upon FAA funding. Pre-construction kickoff meeting held 5/7.
 - Terminal Roof Upgrade – Bid package being developed. Anticipate procurement in May or June with summer construction.
 - Federal Inspection (FIS)/User Fee Facility (UFF) - Notice of award for pre-construction services issued 5/7/24. CBP Staff from Denver and Washington DC on site. Awaiting layout approval and design completion.
- **Traffic Trend Report**
 - Airline data analysis presented by Greg Phillips.
 - The Colorado Springs Airport (COS) saw a total of 194,004 passengers travel through the terminal, which represents a 15.4 percent increase from last April.
 - Enplanements were up by 15.6 percent year-over-year, with 97,293 travelers boarding a plane out of COS in April.
 - COS saw a 10.2 percent YOY increase of seats available in April, totaling 118,774 seats for the month.
 - COS will see an array of new air service this summer, including Avelo Airlines Hollywood-Burbank/Los Angeles (BUR) nonstop flight, Sun Country Airlines, and Delta Air Lines nonstop flights to Minneapolis/St. Paul (MSP), and on June 4, Southwest Airlines will initiate nonstop service to Baltimore/Washington (BWI). In addition, Delta will launch a second daily nonstop service to Atlanta (ATL) starting in July.
 - Southwest will exit the Long Beach market on August 5, 2024.
- **COS Financial Report**
 - COS financial report presented by Steve Hedden.
- **Airport Business Development Report**
 - Airport business development report presented by Dana Jackson.

C. General Business – Director Greg Phillips

- Southwest Airlines will launch nonstop service to Baltimore/Washington (BWI) on Tuesday, June 4, 2024. The inaugural flight departs at 10:00 AM, with the program beginning at 8:30 AM.
- Director Phillips spoke to the Runway Safety Action Team (RSAT) which had their annual virtual meeting with airports, users, and the FAA on April 18, 2024.
- COS had its annual Federal Aviation Administration (FAA) certification inspection on May 3, 2024. COS did very well. One of the two items noted was an FAA item and the other was COS's overseeing of fueling records kept by the FBOs and others.
- Hudson's pre-security store, The Atrium, has opened.
- Director Phillips provided each Commissioner with a copy of the City Council's Report to the Citizens, April 1, 2023, to March 31, 2024.
- Colorado Springs was voted 3rd best place to live in the latest edition of the U.S. News & World Report.
- On Thursday, May 16, 2024, the President signed into law: H.R. 3935, the "FAA Reauthorization Act of 2024," which reauthorizes the Federal Aviation Administration and related revenue authorities through September 30, 2028; and reauthorizes the National Transportation Safety Board through September 30, 2028. Two negative overcomes include the defunding of the TSA Law Enforcement Officer (LEO) reimbursement program and the K-9 reimbursement program.
- Our two new programs flyTunes and ParkCOS are doing very well.
- The search for Assistant Director for Business Administration has narrowed. Six candidates to be interviewed virtually then in-person interviews will follow with the top candidates coming here to COS.
- Director Phillips recently attended the JumpStart Air Service Development Conference in Washington, DC, before departing early to attend the inaugural Eno AirMAX Transportation and Aviation Infrastructure panel at Denver International Airport.

D. Chairman's Report – Chairman Buckley

- None

VI. OTHER BUSINESS

- None

VII. COMMISSION MEMBERS' COMMENTS

- Dave Elliot announced that Meadow Lake Airport will have a mini open house, pancake breakfast, and Boy Scout cook-out on Saturday, June 1st, to showcase member airplanes.
- El Paso County Commissioner Stan VanderWerf spoke to the El Paso County Fair (July 13 – July 20), the county reaching the highest bond rating for a public agency, AA+, and county Mill Levy.

VIII. CHAIRMAN'S COMMENTS

- Chairman Buckley asks that all needs or requests of airport staff from the Commissioners go through him to be passed on.

IX. ADJOURNMENT

- Chairman Buckley adjourned the meeting at 4:19 PM.

The next meeting date is Wednesday, June 26, 2024