

# **Parks, Recreation & Cultural Services**

PR&CS Administration, 1401 Recreation Way, Colorado Springs, CO 80905



---

## **Agenda**

### **Westside Community Center Working Committee**

---

**Thursday, June 15, 2023**

**2:00 p.m.**

**Westside Comm. Center, 1628 W. Bijou**

---

#### **How to call in to the meeting for citizens:**

*Please dial +1 (720) 617-3426 Conference ID: 953 979 574#*

#### **How to comment:**

- *For Citizen Discussion concerning items that are not on the agenda please email your comments to [WCCWorkingCommittee@coloradosprings.gov](mailto:WCCWorkingCommittee@coloradosprings.gov) in advance of the meeting.*
- *For Agenda Items - Before the meeting, those who wish to comment should submit their name, telephone number, and the topic or agenda item for comment to [WCCWorkingCommittee@coloradosprings.gov](mailto:WCCWorkingCommittee@coloradosprings.gov). If you are a participant in Microsoft TEAMS please use the chat function to indicate you would like to comment. If you have joined the meeting via conference call, please listen for your opportunity to comment. You will be called upon to comment using the last four digits of your telephone number. Please limit your comment to three minutes.*

---

#### **Announcements**

Staff and Committee

---

#### **Citizen Comment/Discussion**

Citizens

---

#### **Approval of Minutes**

Working Committee Meeting Minutes – May 18, 2023

Committee

---

#### **Committee Announcements (10 minutes)**

Meeting Norms

Committee

---

#### **Action Items**

Review of submitted *Proposals for Program/Services* (30 minutes)

- Drive Clean Colorado – Sonja Meinstma
- Elevate COS Twirlers – Jessica Mamula
- Music Classes – Charles (Chuck) Lucas
- Intermediate Pickleball – Jerry Harkins
- Self-Care Arts / Walking Wellness - Baguazhang with Sifu – Martin Kelly

Staff and Committee

---

#### **Committee Business**

Committee

New Working Committee member recruitment/process (5 minutes)

Communications Subcommittee (20 minutes)

Community Garden Partnership (20 minutes)

Working Committee Meet and Greet (10 minutes)

---

**Staff Updates** (30 minutes)

Staff

Westside Community Center Facility Operations – Part-time Maintenance Staff position posting; Volunteers; recommended proposals status (programs/services and leased space); timing of program implementation; Scheduler staff Justin Kohl; Program evaluations

Westside Community Center Facility Enhancements – City network; Hughes Hall floor;

---

**Presentation Items**

Staff

---

**Adjournment**

Committee



**Westside Community Center Campus  
Contract Program or Service Provider Proposal**

**\*This proposal form and all information contained within will be made public during the Westside Community Center Working Committee review process.\***

Organization or Provider Name: Drive Clean Colorado

Contact Name: Sonja Meintsma

Contact Email: sonja@drivecleanco.org

Contact Phone: 952-451-9296

Type of Organization:  Individual  For Profit  Non-Profit  Other: \_\_\_\_\_

What type of program or service are you proposing?

Program (Defined as an ongoing, multi-session offering that builds on skills or learning from session to session, typically lead by an individual or instructor)

Service (Defined as an offering providing a community good, either for no or nominal cost, to enhance community understanding of a particular topic or be a resource or service for the community)

Other: \_\_\_\_\_

**Organization and Proposed Program Information**

*(please attach additional pages as needed)*

Please describe your proposed contract program or service. Include the title, description, populations served, anticipated attendance per class and general participant fees (if applicable). Please also include how this program or service is of value to the Westside Community, list goals and objectives of the program or service, and describe how you intend to make this program successful.

Drive Clean Colorado is a statewide non-profit with a mission to deliver cleaner air through adoption of clean transportation and alternative fuels. Our Drive Electric Colorado initiative aims to educate local communities about electric vehicles (EV) and EV charging. We work with the City of Colorado Springs to provide public education, put on community events, and coach local fleets about funding opportunities and the process to install EV chargers and adopt EVs.

Additional details about the event series are provided on the next page.

(proposal form continues on next page)



*Optional: You may submit a cover letter further expressing your interest in offering this contract program or service at the Westside Community Center Campus.*

**Statement of Understanding**

*I understand that this is a proposal to offer contract programs and services at the Westside Community Center Campus. I understand that this form and all information contained within will be made public during the Westside Community Center Working Committee review process. I acknowledge that the City is subject to the Colorado Open (Public) Records Act, C.R.S. § 24-72-201 et. seq. I further understand that, if selected to discuss an agreement, I will be contacted by a member of the City of Colorado Springs Parks, Recreation and Cultural Services Department. **Failure to sign and return this form could result in the rejection of the entire submission.***

Signature of proposer

5/11/2023

Today's Date

**Additional Details about Event Series:**

**Title:** Electric Vehicle Educational Workshops & Events Series

**Description:** Provide workshops and ride & drive events that aim to get Colorado Springians into EVs for test drives. Workshop ideas include educational sessions focused on workplaces, multi-family housing units, public charging & how it works, electric vehicle purchase incentives, and EV ride & drive events. We will bring local EV volunteers and enthusiasts to speak to their experience owning and driving EVs in Colorado Springs and to showcase their vehicles.

**Population served:** Westside community members, local businesses, and multi-family housing (MFU) residents/property managers.

**Anticipated attendance per class:** Unknown (can accommodate small or large groups).

**Participant fees:** None

**Value to community:** Improve air quality by higher rates of adoption of EVs, increase public trust in EV adoption through increased installations of EV charging stations.

**Goals/Objectives:** Increase understanding and comfort with electric vehicles, provide information about tax credits and purchase incentives for EV chargers and vehicles.

**How to achieve success:** Market the series through the City newsletter, local fliers, and media alerts on popular neighborhood forums; engage with local groups (church groups, youth groups, etc) to spread the word about our events.



**Westside Community Center Campus  
Contract Program or Service Provider Proposal**

**\*This proposal form and all information contained within will be made public during the Westside Community Center Working Committee review process.\***

Organization or Provider Name: Elevate COS Twirlers

Contact Name: Jessica Mamula

Contact Email: jmamula24@gmail.com

Contact Phone: 330-705-4578

Type of Organization:  Individual  For Profit  Non-Profit  Other: \_\_\_\_\_

What type of program or service are you proposing?

- Program (Defined as an ongoing, multi-session offering that builds on skills or learning from session to session, typically lead by an individual or instructor)
- Service (Defined as an offering providing a community good, either for no or nominal cost, to enhance community understanding of a particular topic or be a resource or service for the community)
- Other:

**Organization and Proposed Program Information**

*(please attach additional pages as needed)*



Please describe your proposed contract program or service. Include the title, description, populations served, anticipated attendance per class and general participant fees (if applicable). Please also include how this program or service is of value to the Westside Community, list goals and objectives of the program or service, and describe how you intend to make this program successful.

Title: Elevate COS Twirlers Description: The baton twirling program will include anywhere from 4-6 weeks once weekly 1 hour and 15 minute sessions in which the participants will learn the basics of baton twirling. Each session will build upon the last and a routine to music will be taught throughout the program and performed for friends and family at the last session. Basic movement or dance techniques and stretching will be included as it enhances the baton twirling performance. Populations Served: 6-12 years old Anticipated Attendance: up to 12 participants General Participant Fees: If the participant needs to buy a baton: \$45 Directions will be provided to help those find proper baton equipment. T-Shirt: \$15 Fee for the activity: \$55 per person for the program Total cost: \$115 for baton, T-shirt, and program OR \$70 for program and T-shirt; goals and objectives for this program: I would like to offer teaching the skill of baton twirling for children of the westside community and beyond. I will work to promote this program with a goal of it growing into a community and team on the westside to perform at local events, such as Territory Days and COS parades. For those who gain a liking to baton twirling and excel at the sport, I could offer private lessons with possibility of competing.

(proposal form continues on next page)



*Optional: You may submit a cover letter further expressing your interest in offering this contract program or service at the Westside Community Center Campus.*



**Statement of Understanding**

*I understand that this is a proposal to offer contract programs and services at the Westside Community Center Campus. I understand that this form and all information contained within will be made public during the Westside Community Center Working Committee review process. I acknowledge that the City is subject to the Colorado Open (Public) Records Act, C.R.S. § 24-72-201 et. seq. I further understand that, if selected to discuss an agreement, I will be contacted by a member of the City of Colorado Springs Parks, Recreation and Cultural Services Department. **Failure to sign and return this form could result in the rejection of the entire submission.***

DocuSigned by:

*Jessica Mamula*

Signature of proposer

5/14/2023

Today's Date

Title: **ELEVATE COS TWIRLERS**

Description: The baton twirling program will include anywhere from 4-6 weeks once weekly 1 hour and 15 minute sessions in which the participants will learn the basics of baton twirling. Each session will build upon the last and a routine to music will be taught throughout the program and performed for friends and family at the last session. Basic movement or dance techniques and stretching will be included as it enhances the baton twirling performance.

Populations Served: 6-12 years old

Anticipated Attendance: up to 12 participants

General Participant Fees:

If the participant needs to buy a baton: \$45

Directions will be provided to help those find proper baton equipment.

T-Shirt: \$15

Fee for the activity: \$55 per person for the program

Total cost: \$115 for baton, T-shirt, and program OR \$70 for program and T-shirt



Goals and Objectives for this program: As an international champion baton twirler, I would like to offer teaching the skill of baton twirling for children of the westside community and beyond. I will work to promote this program with a goal of it growing and creating a community and team on the Westside to perform at local events, such as Territory Days and COS parades. For those who gain a liking to baton twirling and excel at the sport, I could offer private lessons and encourage participants to work towards solo and group competitions.



# ELEVATE COS TWIRLERS

Baton Twirling Program

May 14th, 2023

**Jessica Mamula**

2408 W. Uintah Street  
Colorado Springs, CO 80904  
330-705-4578

To Whom It May Concern:

As a resident of Colorado Springs Westside, I have grown to love this community. I would love to offer teaching the skill of baton twirling for the children of our community and beyond at the Westside Community Center.

I started training in baton twirling at a young age of 6 years. Over the years, I have performed and competed in the sport of baton twirling all over the USA and represented the USA overseas in France and the Netherlands. I received a scholarship to be the feature twirler at the University of Louisville, 2007-2011. I went on to be the University of Kentucky Majorette instructor for 3 years following my time at UofL. Since then, I have continued to teach twirlers all over the USA.

I hope you consider this baton twirling program with hopes to build it into something wonderful for our awesome growing community.

Thank you,

Jessica Mamula, APRN, PMHNP-BC





Westside Community Center Campus  
Contract Program or Service Provider Proposal

**RECEIVED**  
BY NCM / DATE 5-22-23  
10:15 am

**\*This proposal form and all information contained within will be made public during the Westside Community Center Working Committee review process.\***

Organization or Provider Name: JERRY HARKINS  
Contact Name: JERRY HARKINS  
Contact Email: harkins2130@gmail.com  
Contact Phone: 719.339.6018  
Type of Organization:  Individual  For Profit  Non-Profit  Other: \_\_\_\_\_

What type of program or service are you proposing?

Program (Defined as an ongoing, multi-session offering that builds on skills or learning from session to session, typically lead by an individual or instructor)  
 Service (Defined as an offering providing a community good, either for no or nominal cost, to enhance community understanding of a particular topic or be a resource or service for the community)  
 Other: \_\_\_\_\_

**Organization and Proposed Program Information**  
(please attach additional pages as needed)

Please describe your proposed contract program or service. Include the title, description, populations served, anticipated attendance per class and general participant fees (if applicable). Please also include how this program or service is of value to the Westside Community, list goals and objectives of the program or service, and describe how you intend to make this program successful.

I WOULD LIKE TO OFFER A PICKLEBALL CLASS FOR INTERMEDIATE PLAYERS. THIS WOULD BENEFIT THOSE WHO HAVE TAKEN THE BEGINNER CLASSES AND ALSO THOSE INTERMEDIATE PLAYERS WHO NEED SOME TIPS IN ORDER TO PROGRESS. I WOULD LIKE TO OFFER THIS CLASS TWICE, WE CAN PICK A DAY AND TIME WHEN THE PICKLEBALL COURT WOULD BE AVAILABLE. THE CLASS WOULD BE FREE BUT PLAYERS WOULD NEED TO REGISTER IN ADVANCE.

(proposal form continues on next page)



*Optional: You may submit a cover letter further expressing your interest in offering this contract program or service at the Westside Community Center Campus.*

**Statement of Understanding**

*I understand that this is a proposal to offer contract programs and services at the Westside Community Center Campus. I understand that this form and all information contained within will be made public during the Westside Community Center Working Committee review process. I acknowledge that the City is subject to the Colorado Open (Public) Records Act, C.R.S. § 24-72-201 et. seq. I further understand that, if selected to discuss an agreement, I will be contacted by a member of the City of Colorado Springs Parks, Recreation and Cultural Services Department. **Failure to sign and return this form could result in the rejection of the entire submission.***

*Jerry Hawkins*  
\_\_\_\_\_  
Signature of proposer

*May 21, 2023*  
\_\_\_\_\_  
Today's Date



**Westside Community Center Campus  
Contract Program or Service Provider Proposal**

**\*This proposal form and all information contained within will be made public during the Westside Community Center Working Committee review process.\***

Organization or Provider Name: Charles Lucas

Contact Name: Charles Lucas

Contact Email: charlesolucas@gmail.com

Contact Phone: 719.238.3862

Type of Organization:  Individual  For Profit  Non-Profit  Other: \_\_\_\_\_

What type of program or service are you proposing?

- Program (Defined as an ongoing, multi-session offering that builds on skills or learning from session to session, typically lead by an individual or instructor)
- Service (Defined as an offering providing a community good, either for no or nominal cost, to enhance community understanding of a particular topic or be a resource or service for the community)
- Other:

**Organization and Proposed Program Information**

*(please attach additional pages as needed)*

Please describe your proposed contract program or service. Include the title, description, populations served, anticipated attendance per class and general participant fees (if applicable). Please also include how this program or service is of value to the Westside Community, list goals and objectives of the program or service, and describe how you intend to make this program successful.

Music instruction to include but not exclusive to: piano for beginners, synthesizers for beginners, vocal participation.  
Classes can be for any age group, however, some classes are best conducted with similar age groups. For example, piano lessons for small groups are most effective with similar age groups. A high priority group would be K-9 to include after school, or summer hour classes.

1. No fees would be required for participants.
2. Instructors would be volunteer.
3. Resources including instruments will be provided to participants as needed at no cost.

(proposal form continues on next page)



CITY OF COLORADO SPRINGS  
DEPARTMENT OF PARKS, RECREATION AND CULTURALS SERVICES

*Optional: You may submit a cover letter further expressing your interest in offering this contract program or service at the Westside Community Center Campus.*

**Statement of Understanding**

*I understand that this is a proposal to offer contract programs and services at the Westside Community Center Campus. I understand that this form and all information contained within will be made public during the Westside Community Center Working Committee review process. I acknowledge that the City is subject to the Colorado Open (Public) Records Act, C.R.S. § 24-72-201 et. seq. I further understand that, if selected to discuss an agreement, I will be contacted by a member of the City of Colorado Springs Parks, Recreation and Cultural Services Department. **Failure to sign and return this form could result in the rejection of the entire submission.***

DocuSigned by:

A handwritten signature in black ink, appearing to read "Charles", is written over a horizontal line.

Signature of proposer

5/18/2023

Today's Date



**Westside Community Center Campus  
Contract Program or Service Provider Proposal**

**\*This proposal form and all information contained within will be made public during the Westside Community Center Working Committee review process.\***

Organization or Provider Name: self Care Arts

Contact Name: Martin Kelly

Contact Email: mountaindragon2020@gmail.com

Contact Phone: 719-357-3167

Type of Organization:  Individual  For Profit  Non-Profit  Other: \_\_\_\_\_

What type of program or service are you proposing?

- Program (Defined as an ongoing, multi-session offering that builds on skills or learning from session to session, typically lead by an individual or instructor)
- Service (Defined as an offering providing a community good, either for no or nominal cost, to enhance community understanding of a particular topic or be a resource or service for the community)
- Other:

**Organization and Proposed Program Information**

*(please attach additional pages as needed)*

Please describe your proposed contract program or service. Include the title, description, populations served, anticipated attendance per class and general participant fees (if applicable). Please also include how this program or service is of value to the Westside Community, list goals and objectives of the program or service, and describe how you intend to make this program successful.

program title :walking wellness -Baguazhang with Sifu/Instructor Kelly.This is wellness program utilizing walking while performing whole body gentle balance and stretching movements . similar to tai chi type movements but is newest form of internak organ and qigong energy development method of 18th century origin in China that evolved from movements of turning Taoist prayer wheels and walking in circles reciting prayers this was combined with Tai Chi like martial arts movements to create Baguazhang,which offers similar benefits with additional cardiovascular benefit of gentle aerobic conditioning and mood enhancing benefits of walking. so participants get mental relaxation and brain, lung, heart of cardiovascular exercise beyond that possible with traditional Tai Chichuan practice. I have Masters certificate in both arts, as well as, Xing Yi quan, which is third qigong based wellness arts of china that is part of public health system there. Anyone who can walk unassisted can participate. 6-12 participants who wish to improve balance and mobility of whole body.Goals: to improve coordination and learn new novel motor programs(Brain Health focus). I Bring 35 years of teaching experience to Baguazhang program, references avail upon request, patience, passion and love of teaching is way.

(proposal form continues on next page)



CITY OF COLORADO SPRINGS  
DEPARTMENT OF PARKS, RECREATION AND CULTURALS SERVICES

*Optional: You may submit a cover letter further expressing your interest in offering this contract program or service at the Westside Community Center Campus.*

**Statement of Understanding**

*I understand that this is a proposal to offer contract programs and services at the Westside Community Center Campus. I understand that this form and all information contained within will be made public during the Westside Community Center Working Committee review process. I acknowledge that the City is subject to the Colorado Open (Public) Records Act, C.R.S. § 24-72-201 et. seq. I further understand that, if selected to discuss an agreement, I will be contacted by a member of the City of Colorado Springs Parks, Recreation and Cultural Services Department. **Failure to sign and return this form could result in the rejection of the entire submission.***

DocuSigned by:

*Martin Kelly*

Signature of proposer

6/6/2023

Today's Date

# Westside Community Center

## Program Survey

Please answer questions 1 – 3 by selecting a rating of 1 – 5. 1 being the lowest and 5 the highest.

Name of Program: \_\_\_\_\_ Date: \_\_\_\_\_

1. Was this program a good value for the money? 1 2 3 4 5
2. Was the instructor knowledgeable of the subject? 1 2 3 4 5
3. Would you recommend this program to a friend? 1 2 3 4 5
4. How did you hear about the program? \_\_\_\_\_
5. What other programming would you like to see at WCC? \_\_\_\_\_
6. Please use the back to provide any additional information for your answer(s).

Thank you!

# Westside Community Center

## Program Survey

Please answer questions 1 – 3 by selecting a rating of 1 – 5. 1 being the lowest and 5 the highest.

Name of Program: \_\_\_\_\_ Date: \_\_\_\_\_

1. Was this program a good value for the money? 1 2 3 4 5
2. Was the instructor knowledgeable of the subject? 1 2 3 4 5
3. Would you recommend this program to a friend? 1 2 3 4 5
4. How did you hear about the program? \_\_\_\_\_
5. What other programming would you like to see at WCC? \_\_\_\_\_
6. Please use the back to provide any additional information for your answer(s).

Thank you!

# Westside Community Center

## Program Survey

Please answer questions 1 – 3 by selecting a rating of 1 – 5. 1 being the lowest and 5 the highest.

Name of Program: \_\_\_\_\_ Date: \_\_\_\_\_

1. Was this program a good value for the money? 1 2 3 4 5
2. Was the instructor knowledgeable of the subject? 1 2 3 4 5
3. Would you recommend this program to a friend? 1 2 3 4 5
4. How did you hear about the program? \_\_\_\_\_
5. What other programming would you like to see at WCC? \_\_\_\_\_
6. Please use the back to provide any additional information for your answer(s).

Thank you!

May - Programs/Rentals					Hours & Attendance YTD			
Program/Rental	Hrs.	Adults #	Youth #	Total Attn.	Hrs.	Adults #	Youth #	Total Attn.
Balance & Flexability	5	57	0	57	22	210	0	210
Bible Study	6	21	0	21	31.5	146	0	146
Happy Crafters	12	53	0	53	43.25	227	9	236
Intro to Water Media #17080	5	51	14	65	5	51	14	65
Kiwanis Club	2	25	0	25	2	25	0	25
Line Dancing (Beginners)	5	25	0	25	19	114	0	114
Painting with Water Media #17081	5	15	0	15	5	15	0	15
Pickleball	36.75	256	0	256	169.75	1135	1	1136
Pickleball (Beginners)	16	66	0	66	44	262	0	262
Seinior Fitness	13	316	0	316	57	1447	0	1447
Silver Key (Connections Café)	22	286	0	286	101	1374	0	1374
Table Tennis	23.25	93	3	96	109.75	349	3	352
WCC Working Cmte. Meet & Greet	2	11	0	11	4	37	2	39
Westside Mamas	1.5	2	2	4	1.5	2	2	4
<b>Totals</b>	154.5	1277	19	1296	614.75	5394	31	5425