



**Lodgers and Automobile Rental Tax
Citizen's Advisory Committee
Meeting Minutes
The Broadmoor – Gaylord Board Room
1 Lake Avenue, Colorado Springs, CO 80906
February 20, 2018
12:00-3:00 p.m.**

Committee members: Fred Veitch / Jack Damioli / Daniel Kammerer / Paul York / PK Knickerbocker / Doug Price / Doug Martin / Laurel Prud'homme / Councilmember Tom Strand / Council President Pro Tem Jill Gaebler

City staff members: Jeff Greene / Jacquelyn Puett / Carly Kobasiar / Julie Lafitte / Rebecca Greenberg

Guests: Dirk Draper / Rachel Beck / Patrice Lehermeier

- 1) **Call to order** – Chair Fred Veitch called the meeting to order at 12:15 p.m.
- 2) **Public comment** – There were no comments from the public.
- 3) **Discussion on 2018 LART membership** – Mr. Veitch led a discussion about the status of LART members as well as the leadership for 2018 and 2019. It was discussed that Laurel Prud'homme was being recommended to chair the committee in 2019, while Jack Damioli would volunteer to remain in the vice-chair position.
- 4) **Administrative reports:**
 - a. **Update on 2017 contracts/payments** – Jacquelyn Puett, representing City Council offices, stated that all 2017 LART contracts had been accounted for and paid/processed appropriately. She worked with staff from the accounts payable and finance departments collaboratively to streamline the process for 2017 and to ensure that all contracts were closed by year end.
 - b. **Report on final 2018 LART allocations** – Councilmembers Jill Gaebler and Tom Strand spoke to the committee about the final allocations as approved by City Council in November. There were a few changes, including the incorporation of three additional service contracts with Sports Corporation, the Chamber and EDC, and COPPeR. Another change noted was the allocation of \$75,000 for the Flying W Ranch.

- c. Update on 2018 contracting process – Julie Lafitte, representing the Mayor’s office, stated that she had been asked to take over the contracting portion of the 2018 LART process. She had received the appropriate files from Council offices and was working with Rebecca Greenberg, City Attorney’s office, to process the contracts for execution, invoicing, and payment.
 - d. 2019 application schedule – Ms. Puett discussed the draft dates for the 2019 LART application schedule. Workshops were to be held in April with a final application deadline of May 3 this year.
- 5) **LART fund balance update** – Delayed to the March 8 meeting.
- 6) **Summary of new LART contracts and discussion of periodic reports** – Members discussed the annual contracts that were established with the Chamber and EDC, the Sports Corporation and COPPeR, along with the CVB. Funding for these contracts would be distributed as follows for 2018:
 - CVB - \$3.8 million
 - Sports Corporation - \$200,000
 - COPPeR - \$200,000
 - Chamber and EDC - \$300,000

The Committee discussed possible timelines for the periodic report submission as well as the purpose behind created the service contracts.
- 7) **Review LART Off-Cycle Application Policy** – Rebecca Greenberg asked if the Committee would like to include a provision in the policy to allow for review of off-cycle applications at times of the year other than in March. She had some other minor revisions to the policy following her review and these would be presented at the March 8 meeting.
- 8) **Discuss LART mission statement** – Mr. Veitch discussed the crafting of a general mission statement that could be used by City staff to assist with applicant inquiries. Doug Martin, Laurel Prud’homme, and Jack Damioli were going to assist with this task and report back at the next meeting.
- 9) **Discuss potential for LART ballot initiative** – Mr. Dirk Draper and Ms. Rachel Beck, with the Chamber and EDC, were present to answer questions about a draft LART poll that could be used to anticipate voter response to a ballot question for a LART tax increase.
- 10) **Member Announcements** – There were none.
- 11) **Adjournment** – The meeting adjourned at approximately 3:30 p.m.