



Make a Plan. Make a Difference.

Important Documents

Having access to important documents can make recovery time after a disaster easier to manage.

Depending on your situation, you may need some or all of the following documents to file insurance claims, pay bills, take care of injured family members, or manage the responsibilities associated with a death. Here are suggested documents that you should locate, copy, and store in a safe place (fire proof box or with an out of town friend or relative).

- Birth certificate
- Death certificate
- Marriage certificate
- Will
- Power of attorney
- Living will or other medical powers
- Trust documents
- Social Security card/records
- Military records
- Medical records, including prescription information
- Insurance policies (life, health, disability, long-term care, auto, homeowners, renters)
- Checking and savings account statements
- Retirement account records
- Other investment statements
- Pay stubs
- Tax returns
- Car titles and registrations
- Mortgage/property deeds
- Rental agreement/lease
- Warranties and receipts for major purchases
- Credit card records
- Other loan records
- Safe deposit box information (location and key)

Other Documents:
