

Colorado Springs Utilities Affordable Housing Fee Deferral Application Form

Date: _____

Applicant Information:

Name: _____ Phone No.: Work _____ Cell _____

Company: _____

Address: _____

I certify that the following project information is submitted as application for water and wastewater development charge deferral and that all information is accurate and factual and meet the criteria as established for this deferral program. As the applicant, it is my sole responsibility to update in writing any changes to this proposal, as well as withdraw the proposal should it not meet the established criteria.

Signature (Owner or Agent): _____

Project Information:

Name: _____

Location/Address: _____

Legal Description (Subdivision/Lot/Block): _____

Project Description (include number of units, housing type, etc): _____

Level of Affordability:

	# of Units	
	Owner Occupied	Non-Owner Occupied
Program A (>50% - 80% area median income)		
Program B (50% or less of area median income)		
Non-qualifying		
PROJECT TOTALS		

Conservation Criteria: List the specific qualifying conservation measures for the project. If they differ among the housing units, attach additional sheets for clarity. For a project to qualify for a development charge deferral, the sum of qualifying conservation measures must achieve a minimum total of 7 points, which must include points from both Energy and Water Conservation Measures.

Conservation Measure	Criteria	Points	Date Verified
Energy			
Water			
TOTAL			

(For internal use only)

Evaluation and Recommendation

City of Colorado Springs – Housing Development Department: I have reviewed and concur with the above statements regarding affordability, number of qualifying units, and conservation criteria.

Comments:

Name/Title: _____

Signature: _____ Date: _____

Approval

Colorado Springs Utilities – Customer Contract Administration: I have reviewed this application per the guidelines of the Colorado Springs Utilities Affordable Housing Fee Deferral Program and concur that the project as submitted qualifies for the fee deferral.

Comments:

Name/Title: _____

Signature: _____ Date: _____

Verification Process

Prior to installation of any utility meters for the project, Customer Contract Administration will verify that the Conservation Measures listed in the application have been met. The date verified will be noted in the Conservation Criteria table and accepted as follows:

Customer Contract Administration

Comments:

Name: _____ Signature: _____

Attachments

- 1) Data validating affordability criteria
- 2) Data validating energy and water conservation measures and rating
- 3) Other as required