



PUBLIC WORKS

MEETING AGENDA
CITIZENS' TRANSPORTATION ADVISORY BOARD
 Meeting Date: Tuesday August 1, 2017 at 2:30 PM
 Location: Transit Administration, 1015 Transit Dr. Large Conference Room

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|---|-----------------|
| I. Call to Order/Establish Quorum/Introductions | Brian Risley |
| II. Agenda Approval | Brian Risley |
| III. Citizen Comment | Audience |
| IV. Approval of Summary – July 13, 2017 Meeting Summary
Action: Recommendation | Brian Risley |
| V. Consent Items (<u>review/discuss if called off consent</u>) | Brian Risley |
| • Public Works Dashboard | |
| • Transit Report | |
| • PPRTA CAC Monthly Report | |
| • ATAC Report | |
| • Airport Advisory Commission Report | |
| VI. New Business | |
| A. Mountain Metro Title VI Compliance Update
Action: Recommendation | Erin McCauley |
| B. Mountain Metro 2017 Improvement
Action: Information | Brian Vitulli |
| C. Mountain Metro Downtown Hub
Action: Presentation | Brian Vitulli |
| D. Major Bicycle Projects
Action: Discussion | Kate Brady |
| VII. Old Business | |
| A. ONEN Transportation Plan Update
Action: Discussion | Kathleen Krager |
| B. CTAB Vacancy Update
Action: Discussion | Tim Roberts |
| VIII. Staff and Board Members Communications | Brian Risley |
| IX. Next Meeting Schedule and Topics | Brian Risley |
| • ATAC Work Plan | |
| • Bicycle Parking Ordinance | |
| • Bicycle Master Plan | |
| • October CTAB/ATAC Social | |
| X. Adjournment | Brian Risley |

Definitions:

Presentation – the act of presenting information with Board discussion/clarification following, no formal decisions are to be made.

Briefing – a short summary of information with no discussion, but the Board may ask for clarifications on specific issues.

Recommendation – the formal action by the Board for recommendation/rejection/other action of a proposal.

Discussion – the act of discussing/considering a topic by the Board, but no formal decisions are to be made.

MEETING SUMMARY

CITIZENS' TRANSPORTATION ADVISORY BOARD

Meeting Date: Thursday, July 13, 2017 at 2:30 PM

Location: Transit Administration, 1015 Transit Dr. Large Conference Room

I. Call to Order/Establish Quorum/Introductions

- Meeting was called to order at 2:38 pm
- There was a change of the agenda to postpone the Bike Parking Ordinance. Tony Gioia motion for approval/Scott Barnhart second; Motion passed unanimously. It was recommended that staff add a new item to future agendas for Agenda Approval.

II. Citizen Comment Audience

- None

III. Approval of Minutes – July 13, 2017 Meeting Minutes

- **Action:** Kyle Blakely motion for approval/Scott Barnhart second; Motion passed unanimously

IV. Consent Items (review/discuss if called off consent)

A. Public Works Dashboard

Mr. Gioia asked why the Bike Tax budget has such a high balance. Mr. Roberts explained that the Board will begin to see the balance drop as projects begin to be initiated. The balance is through May and expenses will be filtering through soon. Staff will provide a presentation of large projects to the CTAB in August.

B. Transit Report

Ms Waller noted an increase in transit ridership to date in 2017. She inquired if fares should be increased. Mr. Vitulli stated a Fare Study to review transit fees and different options of automated collections will be initiated soon. Mr. Gioia inquired about para-transit and the 7 mile radius for specialized service being too limiting.

C. PPRTA CAC Monthly Report

D. ATAC Report

E. Airport Advisory Commission Report

V. New Business

ATAC Term Limits

- Ms Brady provided brief background for establishing the ATAC terms and which year members fall within each terms. Mr Barnhart asked about the status of the two ATAC openings. The vacancies are currently being advertised. Ms Brady, ATAC Chairman Ramsey, and CTAB representative Richardson will all be on the interview committee. It was decided the terms for ATAC members should officially begin September First of each year.

Action: Tony Gioia motion for approval with term limits beginning September First of each year/Scott Barnhart second; Motion passed unanimously

PPRTA CAC Appointment

- Mr. Risley introduced the need for a new PPRTA CAC member as a result of Mr. Steve Murray stepping down from both the CTAB and CAC committees. There was a brief discussion about

time commitment and role of CAC members. Kyle Blakely was nominated for CAC representation.

Action: Scott Barnhart motion for approval/Tamara Dipner second; Motion passed unanimously

CTAB 2nd Vice Chair Appointment

- Mr. Risley introduced the need for a Vice Chair Appointment as a result of Mr. Steve Murray stepping down from the CTAB. Scott Barnhart was nominated for CAC representation.

Action: Kyle Blakely motion for approval/Tony Gioia second; Motion passed unanimously

VI. Old Business

CTAB Vacancy Update

- Mr. Roberts explained the process to fill CTAB vacancies is handled through the City Council's office. Ms. Puett is leading the process with the open positions being advertised until July 19. Discussion ensued regarding the potential for current at-large members being re-assigned as a District specific representative, the realignment of council districts changing CTAB representative coverage, whether existing members have to apply for re-appointment or if re-appointment was automatic. Tony Gioia and Kyle Blakely were both mid-term appointees and were wondering if their terms were up for reconsideration. Mr. Roberts will coordinate with Ms. Puett and clarify the CTAB districts and terms at the next meeting. Staff will also express the desire for the CTAB Chairman to be part of the selection process.

Action: Discussion Only

VII. Staff and Board Members Communications Brian Risley

- ATAC is making progress on development of a Work Plan.
- Bike to Work Day was a success with over 1000 participants.

VIII. Next Meeting Schedule and Topics Brian Risley

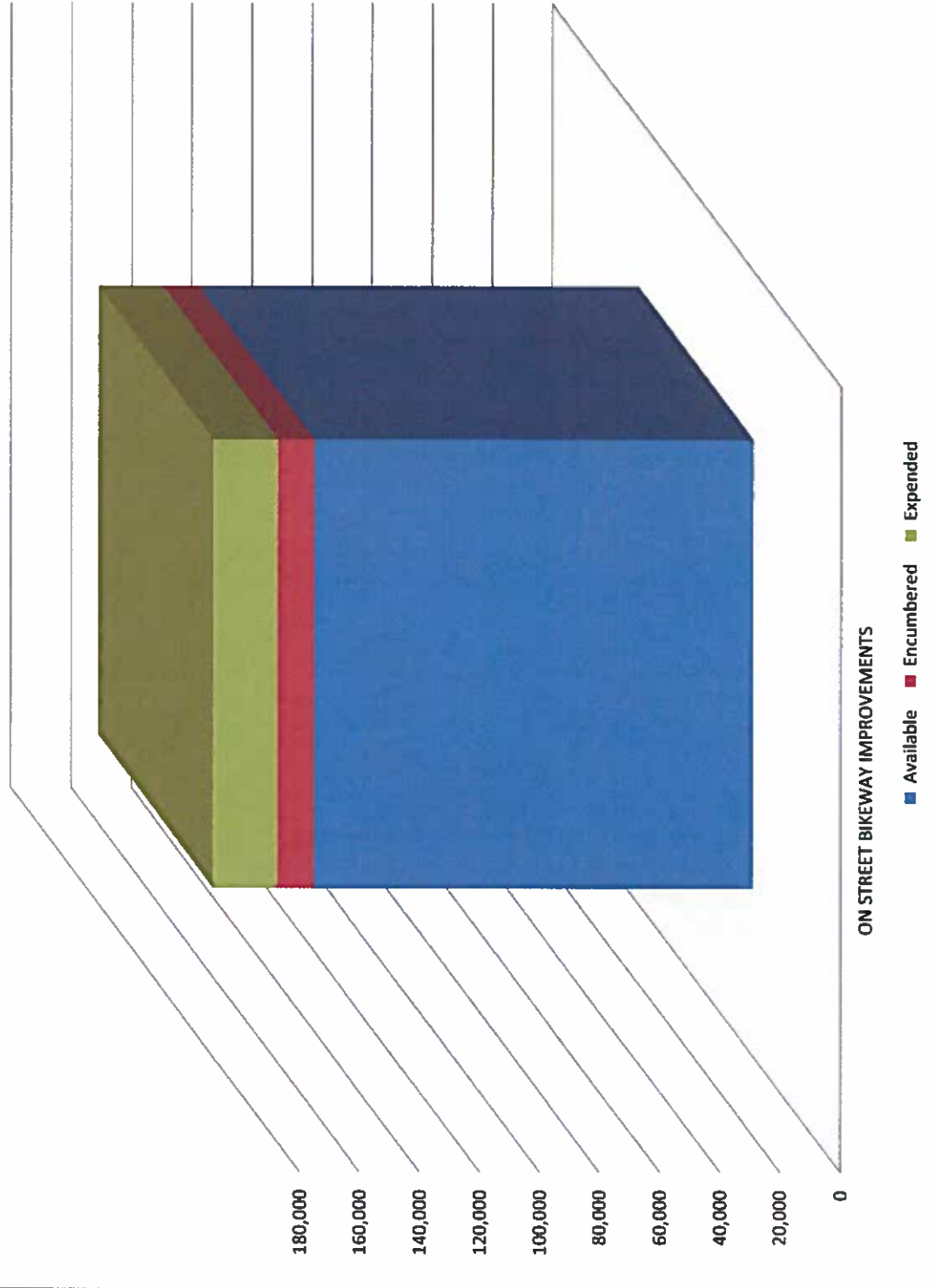
- Update on large bike projects
- Mountain Metro Fall 2017 Improvements
- CTAB Vacancies
- Mountain Metro Downtown Transit Center
- Old North End Neighborhood Meeting Update

IX. Adjournment Brian Risley

Meeting adjourned at 3:30 pm.

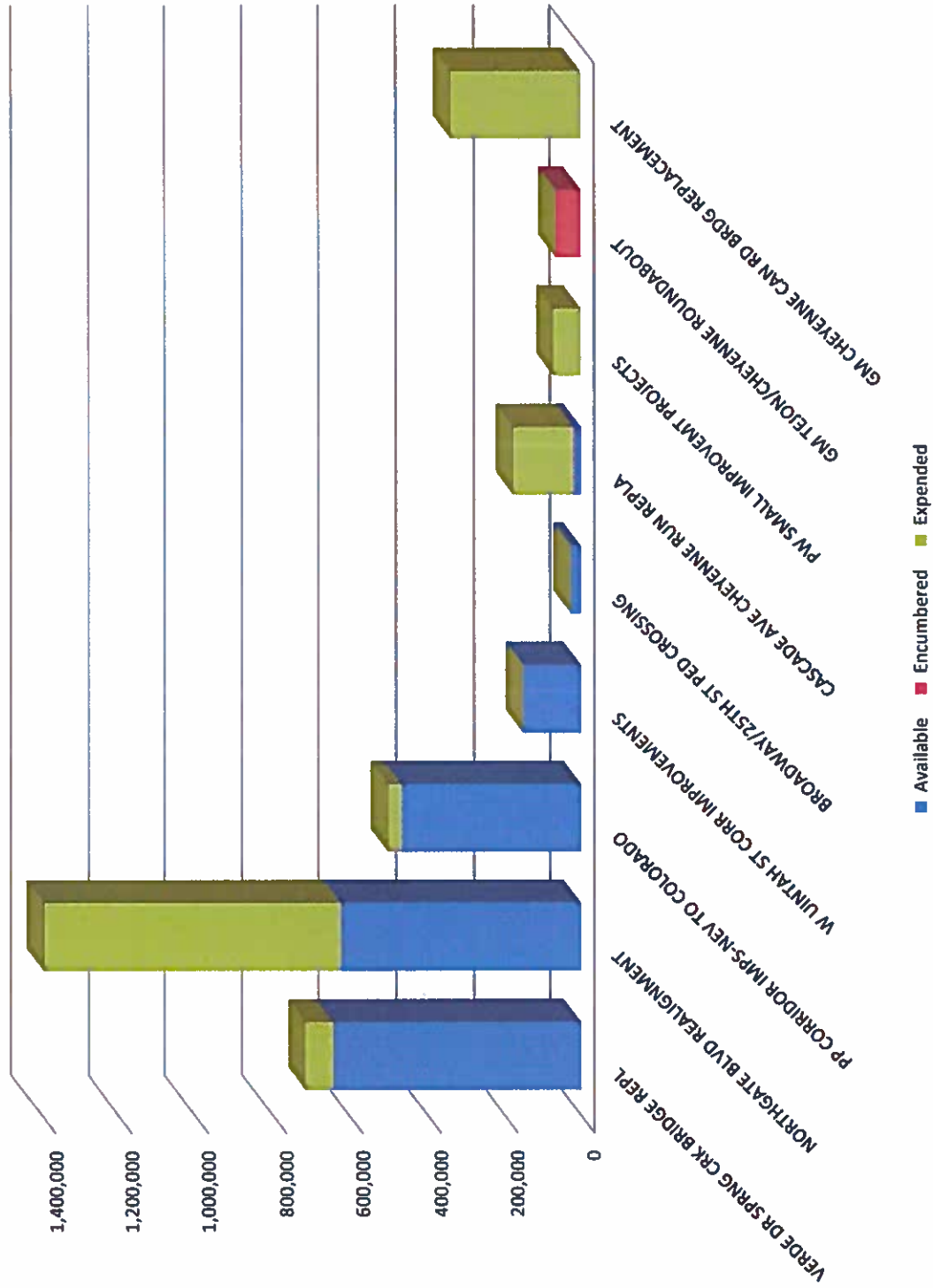
CONSENT ITEMS

Bike Tax Projects as of June 30, 2017



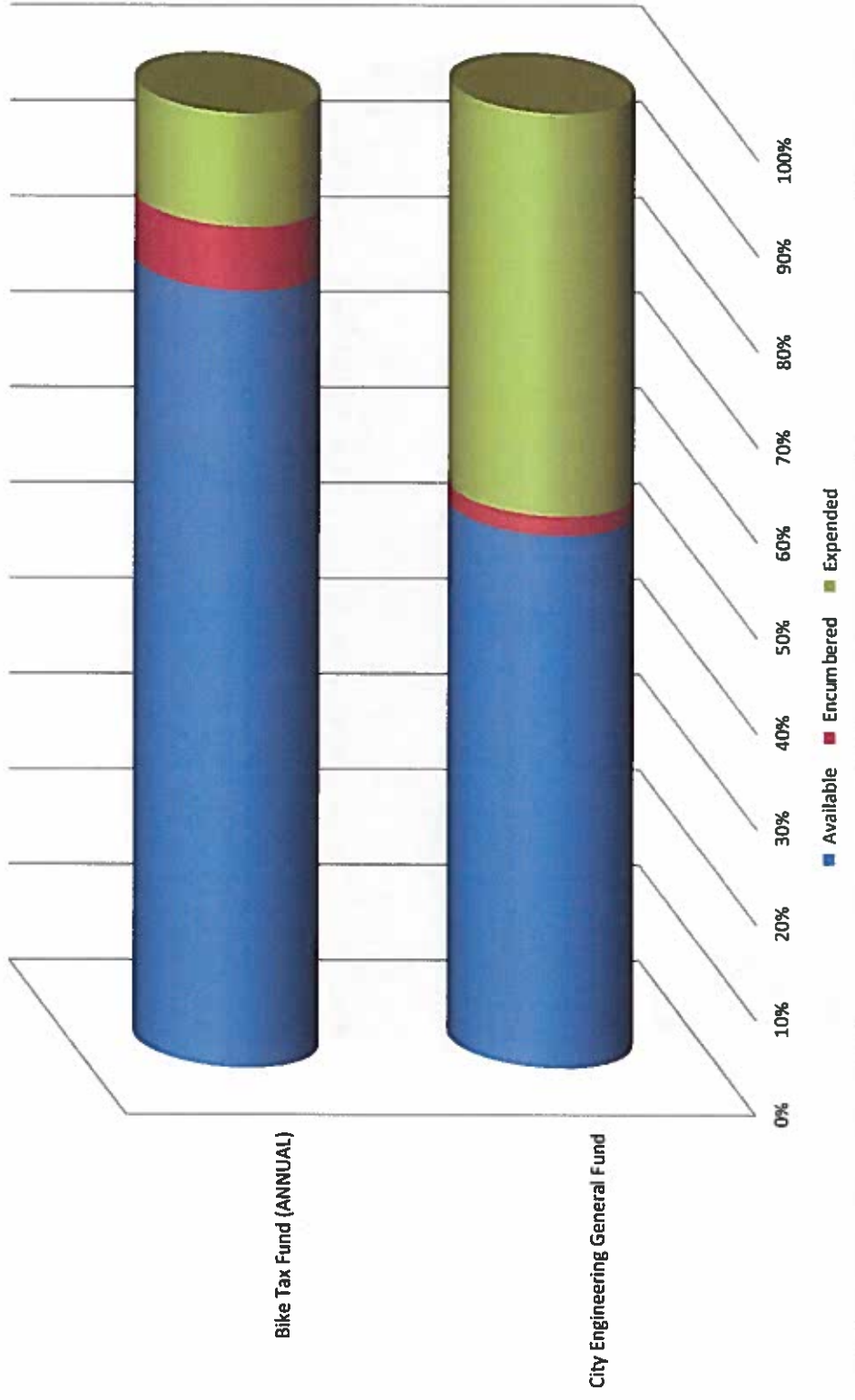
*Encumbered - Funds have been obligated by contract or purchase order, but not paid.
 GM - Indicates pending Grant Match commitment.

City Engineering Projects as of June 30, 2017



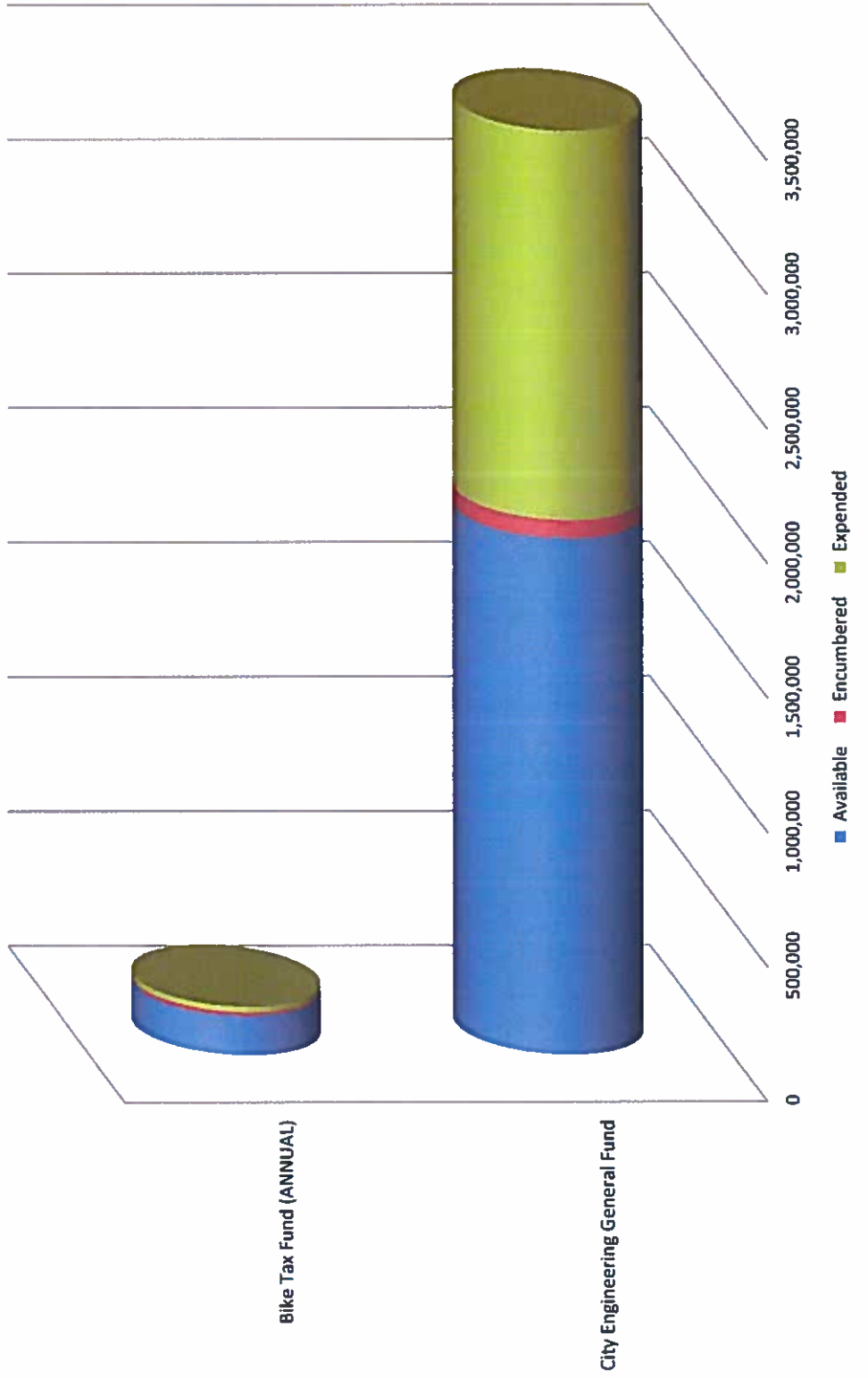
*Encumbered - Funds have been obligated by contract or purchase order, but not paid.
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Fund Status by Percent as of June 30, 2017



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Fund Status as of June 30, 2017



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DATE: July 20, 2017

TO: City of Colorado Springs Citizens' Transportation Advisory Board
 Pikes Peak Rural Transportation Authority Citizens' Advisory Committee
 Pikes Peak Rural Transportation Authority Board
 City of Colorado Springs Transit Passenger Advisory Committee

FROM: Brian Vitulli, Transit Planning Supervisor

SUBJECT: Monthly Mountain Metropolitan Transit (MMT) Update

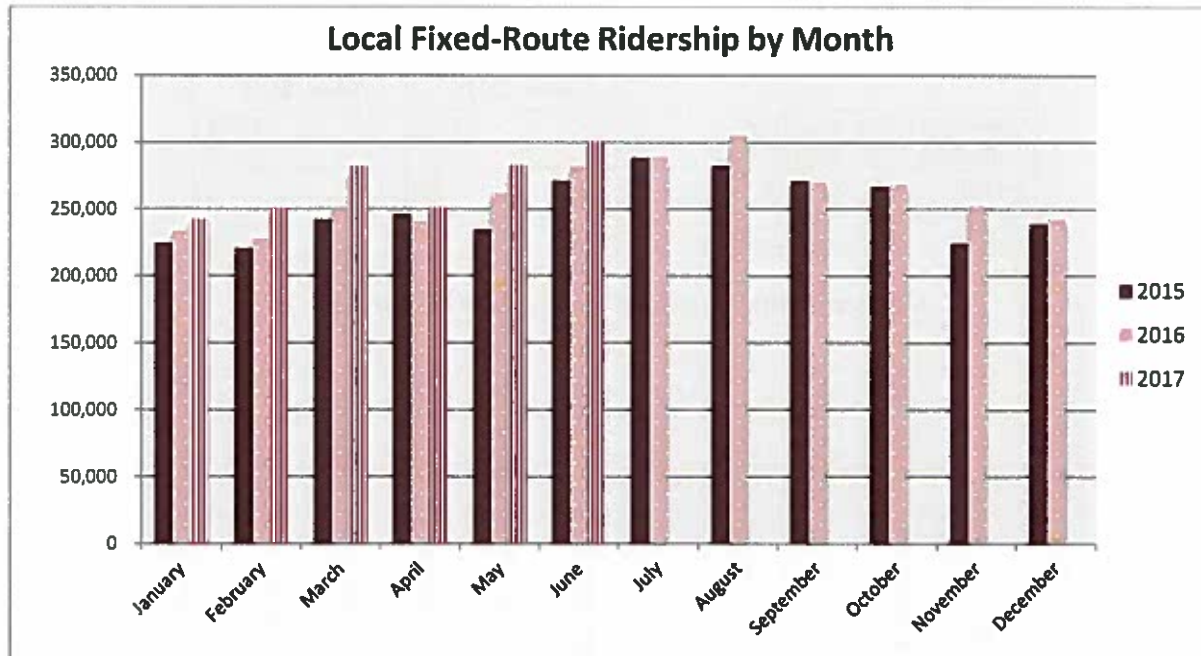
Ridership figures have not been FTA audited.

I. SERVICES

Local Routes

Mountain Metropolitan Transit (MMT) local routes provided 299,851 one-way trips during June of 2017. Service ran 30 out of the 30 days in June (22 weekdays, 4 Saturdays, and 4 Sundays). Ridership in 2017 shows an increase of 6.44% as compared to the same month in 2016, which had the same number of weekdays, Saturdays, and Sundays. Total ridership for June, 2016 was 281,719. The boardings-per-revenue-service-hour rate for June, 2017 is higher than it was in 2016, which indicates an increase in system efficiency.

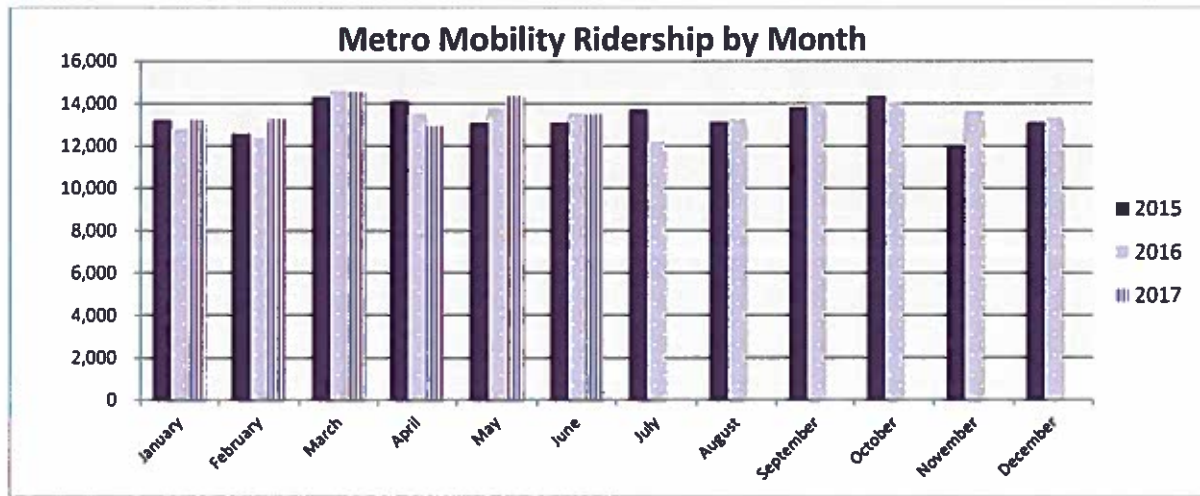
	June, 2016	June, 2017
Weekday Service – Ridership	241,989	251,969
Saturday Service – Ridership	26,085	30,384
Sunday Service – Ridership	13,645	17,498
Revenue Service Hours	13,612	13,860
Boardings per Revenue Service Hour	20.7	21.63



ADA Service

MMT's "Metro Mobility" (A.D.A.) service transported 13,474 passengers in June, 2017 which was a 0.46% decrease compared to ridership from the same month in 2016. As with fixed-route, there were 30 service days (22 weekdays, 4 Saturdays, and 4 Sundays) in the month. It is MMT's policy to limit ADA-required service due to its high per-trip cost but to do so in compliance with ADA and FTA regulations.

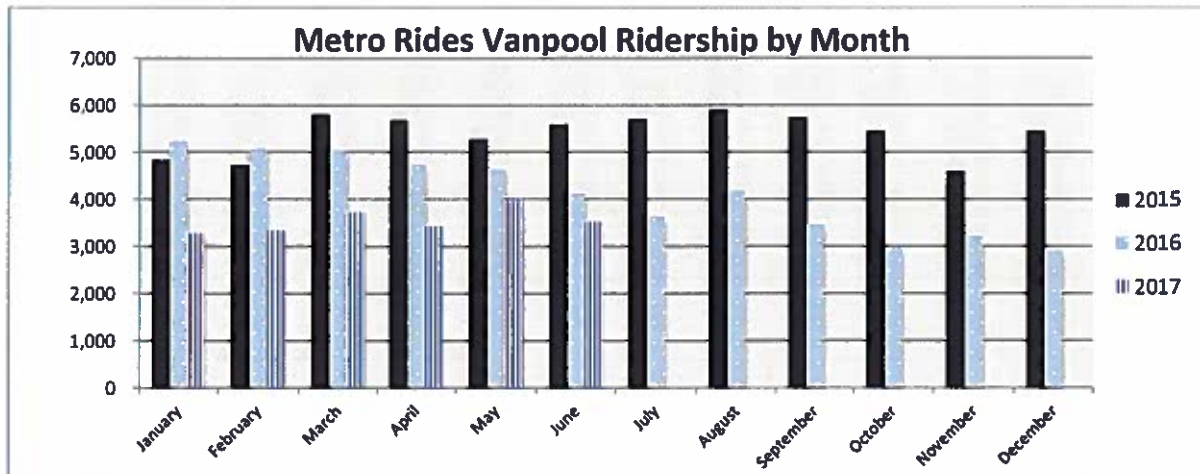
	June, 2016	June, 2017
Weekday Service – Ridership	12,938	12,691
Saturday Service – Ridership	427	539
Sunday Service – Ridership	171	244
Revenue Service Hours	6,488	6,197
Boardings per Revenue Service Hour	2.1	2.2



Vanpools

The Metro Rides Vanpool program had 24 vanpool vans operating during June and 146 total invoiced participants. There were 3,520 one-way trips reported, which was a 14.46% decrease from the ridership in June, 2016.

	June, 2016	June, 2017
Weekdays – One-Way Trips	4,045	3,508
Saturdays – One-Way Trips	32	4
Sundays – One-Way Trips	38	8
Revenue Service Hours	1,132	1,353
Riders per Revenue Service hour	3.6	2.6



II. PROJECTS

Downtown Transit Station Relocation:

The Downtown Transit Station Relocation Study's preliminary report, as well as updated details and project information can be found on the project website: www.coloradosprings.gov/MetroStation.

The Mayor-appointed steering committee has been meeting the past several months this spring to review the final three (3) feasible sites identified in the Study and making a recommendation for a preferred site to move toward construction. The Committee presented their recommendation to the Mayor on July 17.

Fall 2017 Service Change:

An additional service change is being proposed for this fall. Increased PPRTA sales tax revenues are making this improvement possible. Detail of the proposal and the timeline for implementation is shown below:

Route Improvement – An additional vehicle is being added to the weekday daytime schedule on Route 11 (World Arena-PPCC) to improve on-time performance and route reliability. By incorporating one (1) more vehicle into the schedule, delays can be absorbed with additional recovery time and adjusted running time, ensuring each trip starts on-time and remains on-time. Also, by coordinating schedules with Route 10 (Hwy 115-PPCC), on-time performance on Route 10 will also improve.
Implementation - Sunday, October 1, 2017

Three (3) public meetings were conducted in our service area to gather feedback and to help determine our final recommendation. The meetings were held at the following venues:

- Tuesday, July 25th 2017 9:30am to 10:30am @ Downtown Transit Terminal
127 E. Kiowa Street, Colorado Springs, CO 80903
- Wednesday, July 26th 2017 9:30am to 10:30am & 5pm to 6pm @ COS City Hall
107 N. Nevada Ave., Colorado Springs, CO 80903 - Room: Council Chambers

SUMMARY REPORT OF JULY 18, 2017 ATAC MEETING TO CTAB

Meeting called to order by chair James Ramsey in City Administration Building, Room 102 – 5:07pm

Members present: James Ramsey, Bonnie Johnson, Mark Hopewell, Doug Bursnall, Aubrey Day, Stephanie Surch – Attendance constitutes quorum -

Citizens present: None.

Citizen comments:

ATAC members, speaking as citizens: Mr Hopewell liked the changes on Cucharas & Cascade. Mr. Ramsey supports the use of sharrows.

Approval of minutes – Motion made by Ms. Johnson, seconded by Mr. Bursnall; unanimously approved.

City staffer Kate Brady from Traffic Engineering said that a draft of the master plan will be coming, that ATAC will be given an opportunity to comment on that, and that a future ATAC meeting (August or September) will serve as an open house for interested citizens to see how their suggestions have been incorporated.

ATAC member Aubrey Day led a discussion on the following topics, which had previously been suggested by ATAC members, for priorities in an ATAC workplan:

- Wayfinding
- Bike Master Plan
- Bike Map
- Bike Parking Ordinance
- Infill Plan
- Connectivity
- Public Process
- Complete streets
- Evaluation
- PlanCOS
- Performance Criteria
- Design Standards
- Route Review

Members combined topics and voted on their preferred options. They plan to vote on a work plan in August and present to CTAB in September.

The meeting adjourned at 7:09pm.

Respectfully submitted
Kate Brady

NEW BUSINESS



DATE: August 1, 2017
TO: City of Colorado Springs Citizens' Transportation Advisory Board
FROM: Brian Vitulli, Transit Planning Supervisor
SUBJECT: Fall 2017 Transit Service Change

The Transit Services Division recently conducted several public meetings throughout our service area to gather feedback on an additional Fall 2017 service improvement. Three (3) public meetings were held at the following venues:

- Tuesday, July 25th 2017 9:30am to 10:30am @ Downtown Transit Terminal
127 E. Kiowa Street, Colorado Springs, CO 80903
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Detail of the proposal and the timeline for implementation is shown below:

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Implementation - Sunday, October 1, 2017

