

Parks, Recreation and Cultural Services 2024 Proposed Capital Improvement Budget

Parks, Recreation and Cultural Services
Advisory Board

June 8, 2023

Kelly Rajab – Analyst II, Finance and Budget



Budget Development Timeline



Major Phases

February - April

Planning



- Budget Office develops the 2024 Budget Manual
- Budget Office meets to resolve issues and prepare budget outlook
- Budget Office meets with departments to kick off 2024 Budget process

May - July

Department & Division Budget Requests



- Budget Office continues to meet with departments to kick off 2024 Budget process
- Directors meet with the Mayor to learn the priorities for the 2024 Budget
- In conjunction with the Budget Office, departments and divisions prepare budget proposals
- Prioritization of unfunded budget needs for the Mayor

August - September

Formulation of the Mayor's Budget



- Final adjustments in revenue and expenditure estimates prepared
- Mayor balances budget
- Departments are notified of their 2024 Budgets
- Budget Office presents financial outlook and key fiscal issues for upcoming year
- Budget Office prepares Budget document

October - November

Review, Public Input and Budget Markup



- Mayor presents the 2024 Budget on the first Monday of October
- City Council reviews recommended budget
- City Council holds budget work sessions
- Public Hearing/E-Town Hall held to gather public input
- City Council makes allocation and policy decisions at final budget markup session

November - December

Final Review and Adoption



- First reading of appropriation ordinances held adopting Budget and setting the annual mill levy
- City Council sets mill levy
- Second reading of appropriation ordinances held adopting Budget and setting the annual mill levy
- Budget Office begins production of final Budget document

Key Dates*

June 29 – Mayor’s priorities for 2024

July 7 – CIP and unfunded requests due

August 2 – Operating budgets due

October 2 – Mayor distributes 2024 budget

Oct 23 – Formal public hearing on 2024 budget

Late Nov/Dec – City Council appropriates budget

*subject to change

Informing the Budget Process

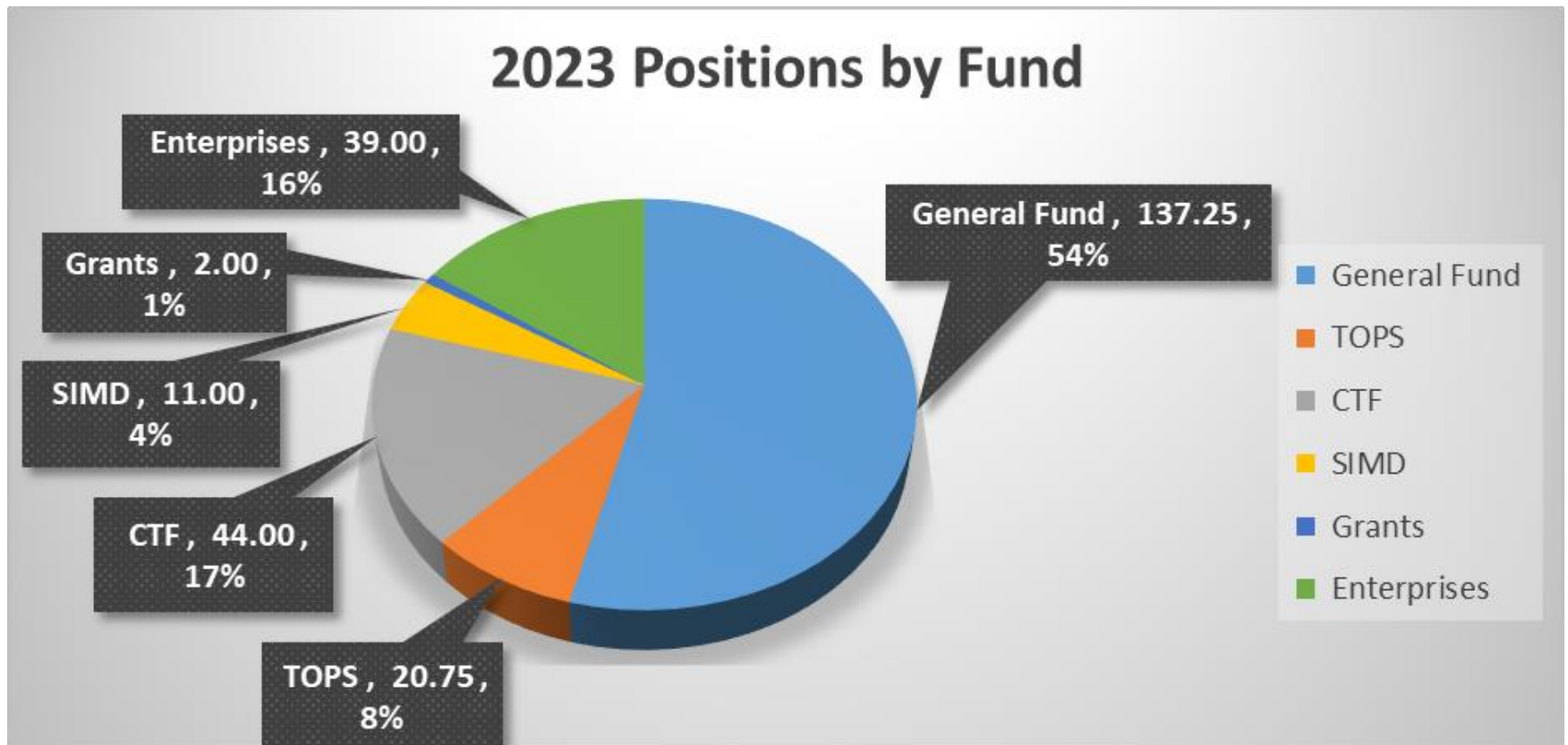


- Park System Master Plan
- Parks, Recreation & Cultural Services Strategic Plan
- City Strategic Plan
- Community Input – needs and desires
- Opportunities to Leverage Funding (Grants)
- Strategic Timing of Projects
- Urgent Repairs and Renovations
- Funding Requirements and Project Eligibility
- Board and Committee Input
- Mandates and Paybacks
- Staff Capacity

Assumptions

- Sales tax revenue assumes a 1%-2% growth rate in 2024 and 2% growth in subsequent years
- Salary & Benefits forecasted to increase 5.25%
 - Compensation 2.25% annually
 - Healthcare costs 1.5% annually
 - Pension costs 1.5% annually
- Materials, services and contracts 3% increase for inflation

2023 Position Distribution by Fund



Ballfield Fund Proposed 2024 CIP Budget

Ballfield Capital Improvements Fund Player Fees

Purpose-Special revenue fund to provide for maintenance and improvements to baseball and softball fields throughout the city.

Ballfield Fund

2023 Fund Balance Estimate

| | |
|---|--------------------------|
| Ballfield fund estimated 2022 EOY Fund Balance | \$ 199,437* |
| Add: 2023 Estimated Revenue | \$ 82,200 |
| Less: 2023 Budgeted Expenditures | (\$ 247,154) |
| 2023 Estimated Total EOY Fund Balance | \$ 34,483 |
| Hold 10% Reserve | <u>(\$ 8,220)</u> |
| 2023 Estimated Available Fund Balance | \$ 26,263 |

*2022 Annual Comprehensive Financial Report (ACFR) preliminary, unaudited figures

Ballfield Fund Proposed 2024 CIP Budget

2024 Estimated Revenue = \$ 82,200
2023 Available Fund Balance = \$ 26,263
2024 Total Available Funding = \$108,463
2024 Total Proposed Budget = \$ 110,150

| 2024 Proposed Ballfield Fund Budget | |
|--|-------------------|
| Skyview Sports Complex Turf Replacement | \$ 110,000 |
| Bank and Investment Fees | \$ 150 |
| Total 2024 Proposed Ballfield Fund Budget | \$ 110,150 |

Ballfield Fund = 100% Capital Improvement Projects



Skyview Sports Complex Turf Replacement

- Replace two remaining infields at facility with new artificial turf.
- **2024 Proposed Ballfield Fund**
\$110,000

*Total project cost \$180,000
(Ballfield Fund and CTF)*

CTF

Proposed 2024 CIP Budget

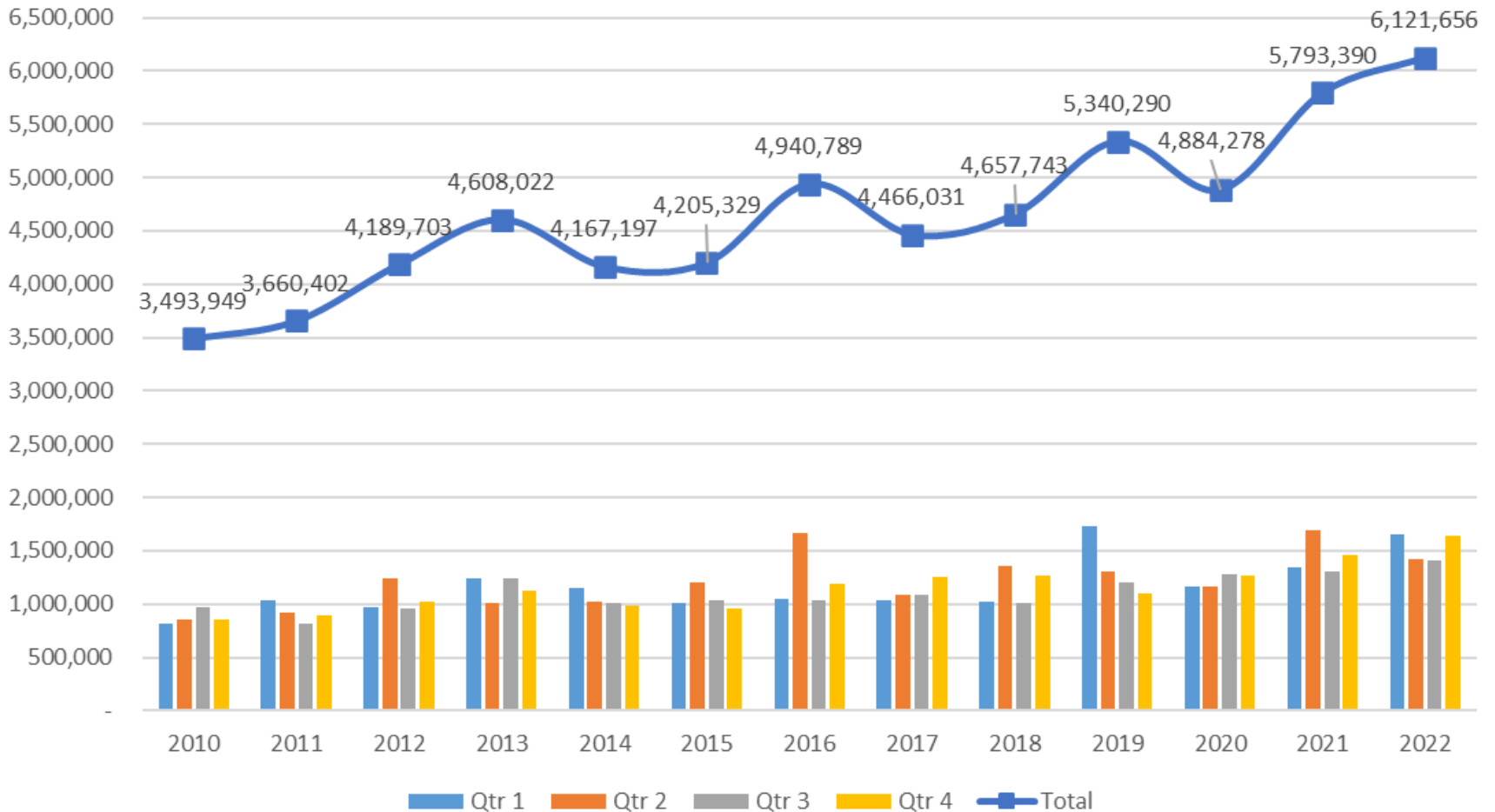
Conservation Trust Fund (CTF) Lottery Proceeds

Purpose-To provide a means of acquiring, developing, and maintaining new conservation sites, and for capital improvements or maintenance for recreational purposes on any public sites.

CTF Revenue 2010-2022



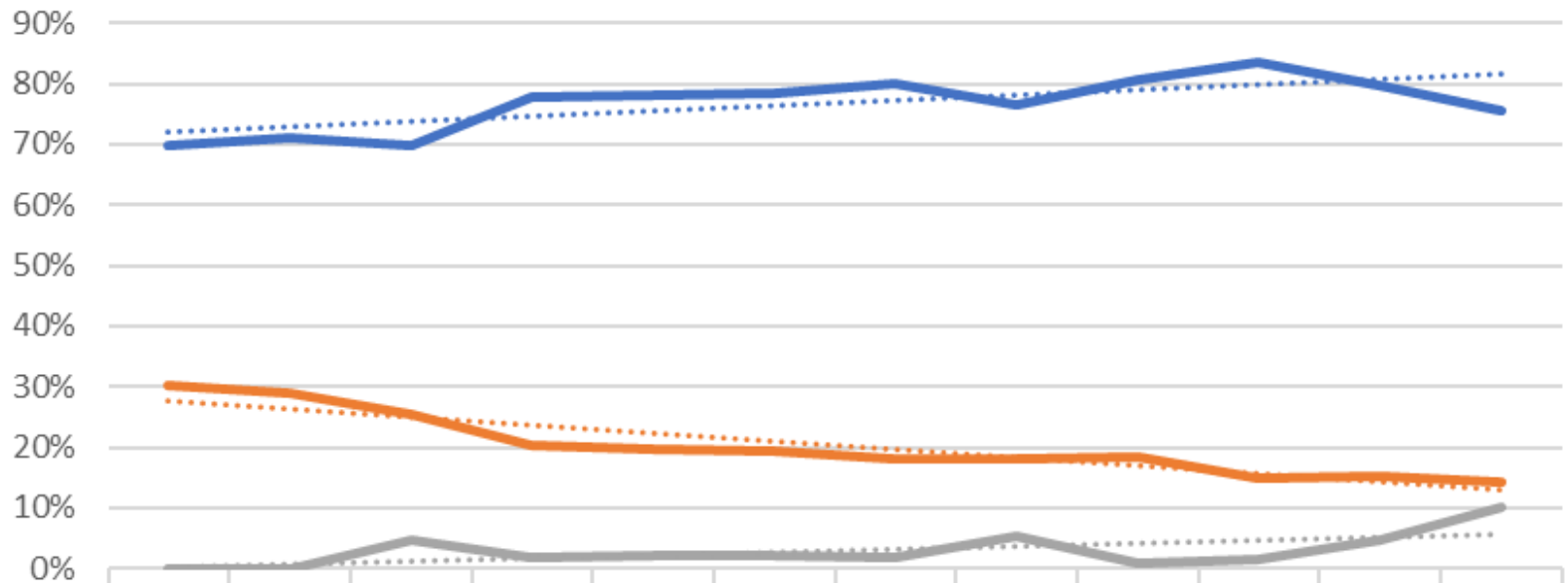
CTF Revenue by Quarter and Year



CTF Percent by Category



CTF Budget Percent by Spending Category



| | 2013 | 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | 2023 | 2024 |
|--------|------|------|------|------|------|------|------|------|------|------|------|------|
| — S&B | 70% | 71% | 70% | 78% | 78% | 78% | 80% | 77% | 81% | 83% | 80% | 76% |
| — Oper | 30% | 29% | 25% | 20% | 20% | 19% | 18% | 18% | 18% | 15% | 15% | 14% |
| — CIP | 0% | 0% | 5% | 2% | 2% | 2% | 2% | 5% | 1% | 2% | 5% | 10% |

— S&B
 — Oper
 — CIP
 ⋯ Linear (S&B)
 ⋯ Linear (Oper)
 ⋯ Linear (CIP)

CTF 2023 Fund Balance Estimate

| | |
|--|----------------------------|
| CTF Estimated 2022 EOY Fund Balance | \$ 2,858,313* |
| Add: 2023 Estimated Revenue | \$ 5,927,139 |
| Less: 2022 Project & PO rollover | (\$519,359) |
| Add: 2022 A/P Accruals | \$15,296 |
| Less: 2022 Memo Encumbrance | (\$272,577) |
| Less: 2023 Budgeted Expenditures | (\$ 6,382,970) |
| 2023 Estimated Total EOY Fund Balance | \$ 1,625,842 |
| Hold 10% Reserve | <u>(\$ 592,714)</u> |
| 2023 Estimated Available Fund Balance | \$ 1,033,128 |

*2022 Annual Comprehensive Financial Report (ACFR) preliminary, unaudited figures

CTF Proposed 2024 CIP Budget



2024 CTF Total Projected Revenue = \$ 6,010,000*

Max Fund Draw = \$ 1,033,128

Max Available = \$ 7,043,128

2024 Total Proposed CTF Budget = \$7,099,863

CTF Proposed Operating

2024 CTF Operating Budget

\$ 6,374,863

CTF Proposed CIP Projects

Red Rock Canyon Landfill

\$ 35,000

Maintenance of Outdoor Sculpture

\$ 20,000

Grey Hawk Park Implementation

\$ 500,000

Skyview Sports Complex Turf Replacement

\$ 70,000

Economic Benefits of Parks Study Update

\$ 100,000

Total Proposed 2024 CTF CIP Projects

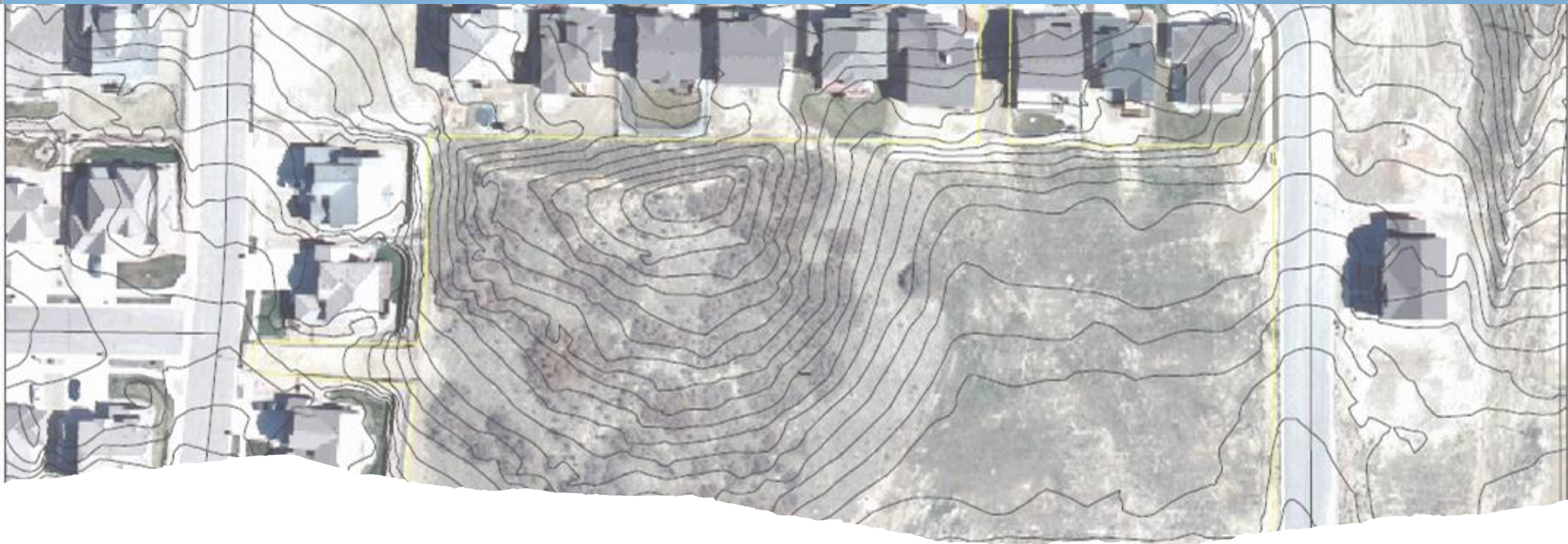
\$ 725,000

*From long range planning data. Subject to adjustment by Budget Office later in the budget process. 15

CTF Proposed 2024 Budget

\$7,099,863

| 2024 CTF Percent Salary & Benefits, Operating, CIP | | |
|---|------------------|-------------------|
| | Budget | % of total |
| Salaries & Benefits | 5,364,105 | 76% |
| Operating | 1,010,759 | 14% |
| CIP | 725,000 | 10% |
| Total | 7,099,863 | 100% |



Grey Hawk Park Implementation

- **Implementation of master plan including construction documents and construction of park elements.**
- **2024 Proposed CTF \$ 500,000**

*Total Project Cost \$1.7M – \$2.1M
(CTF, TOPS and Grants/Other)*



Skyview Sports Complex Turf Replacement

- Replace two remaining infields at facility with new artificial turf.
- **2024 Proposed CTF \$70,000**

*Total project cost \$180,000
(Ballfield Fund and CTF)*

Other CTF Projects

- Red Rock Canyon landfill monitoring annual contract - \$35,000
- Outdoor sculpture maintenance - \$20,000
- Economic benefits of parks study update - \$100,000

PLDO

Proposed 2024 CIP Budget Public Space and Development (Parkland Dedication Ordinance)

Purpose-To provide for the acquisition of parks and open space in new subdivisions.

PLDO Fund Balance by Category



| PLDO Revenue 2021 through 04-30-2023 (from 43066-PLDO Neighborhood GSA) | | |
|--|-------|---------------------|
| Description | | Amount |
| Bluffs | PLD01 | 498,893.50 |
| Foothills | PLD02 | 415,094.00 |
| Mountain | PLD03 | 44,685.00 |
| Pioneer | PLD04 | 690,244.00 |
| Plains | PLD05 | 801,027.40 |
| Streams | PLD07 | 609,900.00 |
| Woodlands | PLD08 | 556,341.00 |
| Grand Total | | 3,616,184.90 |
| No data for PLD06-Prairie | | |
| PLDO Revenue 2021 through 04-30-2023 (from 43067-PLDO Community Parks) | | |
| Description | | Amount |
| Community Parks | 43067 | 3,101,534.50 |
| Grand Total | | 3,101,534.50 |

PLDO Proposed 2024 CIP Budget

| 2024 Proposed PLDO Budget | |
|--|------------------|
| PLDO Acquisitions | \$ 25,000 |
| | |
| Total 2024 Proposed PLDO Budget | \$ 25,000 |

Funds will be used for fees related to acquisitions such as surveys, appraisals, title fees, and small easement acquisitions. Expenses will be applied to cost of acquisitions as they occur.

PPRTA

Proposed 2024 CIP Budget

Pikes Peak Rural Transportation Authority

1% Sales Tax

Purpose-To improve and maintain roads and support public transit.

****No PPRTA II projects will be funded in the 2024 budget.***

PPRTA II

- All approved PPRTA II projects have been funded
- No new PPRTA funding for PRCS through 2025
- Information about the proposed list can be found:

<https://coloradosprings.gov/project/pprta-3-potential-projects>

TOPS

Proposed 2024 CIP Budget

Trails, Open Space and Parks Fund (TOPS)

0.1% Sales Tax

TOPS Ordinance



Trails, Open Space and Parks (TOPS) revenue is generated from a 0.1% sales and use tax adopted by voters in April 1997, extended by voters in 2003, and extended by voters again in 2023. The tax will now expire in 2045.

There are 5 categories of spending allowed by the TOPS ordinance (Ord.97-96; Ord. 01-42):

Off the top

- **Administration-** 3% for TOPS administration, planning and management
- **Maintenance-** 6% for stewardship and maintenance of properties acquired with TOPS funds

Of the remaining

- **Open Space-** Minimum 60% for acquisition and stewardship of (all) open space lands. 75% of this amount for acquisition of Open Space.
- **Trails-** Maximum 20% for construction, acquisition and maintenance of (all) trails.
- **Parks-** Maximum 20% for acquisition and construction of new parks AND to acquire, construct, establish and maintain new parks and related facilities and to maintain and renovate all City Parks.

2022 End-of-Year Revenue Report



0.1% Trails, Open Space and Parks Tax - TOPS For Filing Period Ended December 31*

| <u>Month Paid to City</u> | <u>2018</u> | <u>2019</u> | <u>2020</u> | <u>2021</u> | <u>2022</u> | <u>% Over(Under) Previous Year</u> |
|---------------------------------------|------------------|------------------|------------------|-------------------|-------------------|--|
| February | 634,092 | 681,817 | 676,078 | 741,043 | 828,525 | 11.81% |
| March | 612,770 | 616,420 | 626,138 | 742,255 | 824,847 | 11.13% |
| April | 770,705 | 814,083 | 700,611 | 997,375 | 1,076,126 | 7.90% |
| May | 671,799 | 727,369 | 569,042 | 898,625 | 1,017,271 | 13.20% |
| June | 743,604 | 732,903 | 708,683 | 918,895 | 983,720 | 7.05% |
| July | 848,239 | 875,596 | 878,140 | 1,127,282 | 1,179,995 | 4.68% |
| August | 750,952 | 803,205 | 824,140 | 1,008,377 | 1,087,594 | 7.86% |
| September | 800,867 | 788,458 | 803,665 | 979,345 | 1,066,174 | 8.87% |
| October | 833,452 | 841,777 | 922,298 | 1,076,829 | 1,154,188 | 7.18% |
| November | 762,126 | 767,044 | 828,200 | 949,006 | 1,008,826 | 6.30% |
| December | 742,788 | 714,708 | 773,509 | 914,992 | 930,020 | 1.64% |
| January | 890,745 | 912,037 | 1,003,989 | 1,204,193 | 1,232,330 | 2.34% |
| Total (Year-to-Date) | 9,062,141 | 9,275,416 | 9,314,492 | 11,558,217 | 12,389,616 | 7.19% |
| Refunds (Year-to-Date) | 21,651 | 18,783 | 46,735 | 39,110 | 47,491 | |
| Net Revenue (Year-to-Date) | 9,040,490 | 9,256,633 | 9,267,757 | 11,519,107 | 12,342,125 | |

* Filing period is the month the tax monies are collected by the retailer from their customers

TOPS Fund Future Revenue 2024-2028

TOPS projected revenue with forecasted annual amount 2024-2028

| | 2024 | 2025 | 2026 | 2027 | 2028 | TOTALS (Next 5 Years) |
|----------------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|--------------------------|
| Projected Revenue | | | | | | |
| Forecasted Annual Amount | \$ 13,456,860 | \$ 13,725,997 | \$ 14,000,517 | \$ 14,280,527 | \$ 14,566,138 | \$ 70,030,040 |
| Administration allowable (3%) | \$ 403,706 | \$ 411,780 | \$ 420,016 | \$ 428,416 | \$ 436,984 | \$ 2,100,901 |
| Maintenance allowable (6%) | \$ 807,412 | \$ 823,560 | \$ 840,031 | \$ 856,832 | \$ 873,968 | \$ 4,201,802 |
| Adjusted category revenue | \$ 12,245,743 | \$ 12,490,657 | \$ 12,740,471 | \$ 12,995,280 | \$ 13,255,186 | \$ 63,727,336 |
| Trails allowable (20% Max) | \$ 2,449,149 | \$ 2,498,131 | \$ 2,548,094 | \$ 2,599,056 | \$ 2,651,037 | \$ 12,745,467 |
| Parks allowable (20% Max) | \$ 2,449,149 | \$ 2,498,131 | \$ 2,548,094 | \$ 2,599,056 | \$ 2,651,037 | \$ 12,745,467 |
| Open Space allowable (60% min) | \$ 7,347,446 | \$ 7,494,394 | \$ 7,644,282 | \$ 7,797,168 | \$ 7,953,111 | \$ 38,236,402 |
| 75% of Open Space-Acquisition | \$ 5,510,584 | \$ 5,620,796 | \$ 5,733,212 | \$ 5,847,876 | \$ 5,964,834 | \$ 28,677,301 |

TOPS Fund Summary

2022 Estimated Fund Balance

Total Revenue-Life of Tax
(Through December 2022) 182,606,406

| Category | Life of Tax 1997-2022 | | Through 12-2022 | | Estimated Available Fund Balance by Category Through December 2022 |
|--------------------|---------------------------------------|-------------------------------|-----------------------|---------------------|---|
| | Total Expenditures- Life of Tax | Percent Spent- Life of Tax | Total Encumbrances | Remaining Budget | |
| Administration-3% | 4,850,759 | 2.66% | 9,235 | 25,025 | 301,527 |
| Maintenance-6% | 9,731,226 | 5.33% | - | (16,400) | 638,493 |
| Trails-20% max | 25,125,842 | 15.04% | 1,345,855 | 6,068,136 | 873,474 |
| Parks-20% max | 31,880,753 | 19.08% | 345,112 | 741,680 | 445,763 |
| Open Space-60% min | 92,007,383 | 55.07% | 137,328 | 2,416,775 | 5,678,438 |
| | 163,595,963 | 89.59% | | | |

Figures are preliminary and unaudited.

Wild Horse Open Space and Corral Bluffs Expansion purchases in Q1 2023 = \$7,855,000

Preliminary 2024 Revenue

Trails, Open Space, and Parks **\$ 13,456,860**

2024 TOPS Revenue by Category

| | |
|--|---------------------|
| TOPS Administration - 3% | \$ 403,706 |
| TOPS Maintenance - 6% | \$ 807,412 |
| TOPS Trails - 20% max | \$ 2,449,149 |
| TOPS Parks - 20% max | \$ 2,449,149 |
| TOPS Open Space - 60% min | \$ 7,347,446 |
| <i>75% of Open Space - Acquisition</i> | <i>\$ 5,510,584</i> |

Revenue subject to adjustment in forecast by Budget Office

2024 TOPS Positions by TOPS Category

| TOPS Category | Position | Count | TOPS Category | Position | Count |
|-----------------------|------------------------------------|---------------------------|----------------------------|---------------------------------|-------|
| Administration | Analyst II | 0.25 | Open Space | Archeologist | 0.50 |
| | Analyst, Senior | 0.25 | | Construction Project Specialist | 0.75 |
| | Capital Project Coordinator | 0.50 | | GIS Technician | 0.50 |
| | Contracting Specialist II | 0.50 | | Maintenance Technician II | 0.25 |
| | Park Development Manager | 0.50 | | Natural Resource Specialist | 0.25 |
| | Planner I | 0.50 | | Park Ranger I | 4.50 |
| | Subtotal Administration | 2.50 | | Park Ranger II | 2.25 |
| Maintenance | Sr. Skilled Maintenance Technician | 0.50 | | Park Ranger, Senior | 0.75 |
| | Sr. Maintenance Technician | 5.00 | | Planner I | 0.50 |
| | Subtotal Maintenance | 5.50 | | Regional Parks Manager | 0.25 |
| Trails | No positions funded in this Trails | 0.00 | Subtotal Open Space | 10.50 | |
| | Subtotal Trails | 0.00 | Parks | Archeologist | 0.50 |
| | | Maintenance Technician II | | 1.00 | |
| | | Subtotal Parks | | 1.50 | |

Total 2024 TOPS Positions = 20.00

TOPS Administration



Proposed Administration Budget for 2024

| TOPS Administration – 3% | |
|---|-------------------|
| Administration Available Revenue | \$ 403,706 |
| Draw from Fund Balance | \$ 5,345 |
| Total Proposed 2024 TOPS Administration Budget | \$ 409,051 |

TOPS Administration Salaries & Benefits vs. Operating

| | Budget | % of total |
|--------------------------------|----------------|-------------------|
| Salaries & Benefits | 356,311 | 87% |
| Operating | 52,739 | 13% |
| Total | 409,051 | 100% |

TOPS Maintenance



Proposed Maintenance Budget for 2024

| TOPS Maintenance – 6% | |
|--|-------------------|
| Maintenance Available Revenue | \$ 807,412 |
| No Draw from Fund Balance | \$ 0 |
| Total Proposed 2024 TOPS Maintenance Budget | \$ 797,124 |

TOPS Maintenance Salaries & Benefits vs. Operating

| | Budget | % of total |
|--------------------------------|----------------|-------------------|
| Salaries & Benefits | 591,044 | 74% |
| Operating | 206,080 | 26% |
| Total | 797,124 | 100% |

TOPS Trails Category



2024 Trails (20% Max) Total Available = \$2,449,149

2024 Total Proposed Trails Category = \$900,000

| Proposed Trails Category CIP Project List | |
|--|-------------------|
| Austin Bluffs/University Park Implementation | \$ 200,000 |
| Blodgett/Pikeview Open Space Implementation | \$ 200,000 |
| Chamberlain Trail-South | \$ 100,000 |
| Fisher Canyon Open Space Implementation | \$ 200,000 |
| Palmer Mesa Trail | \$ 100,000 |
| Sand Creek Trail, Airport to Palmer Park | \$ 100,000 |
| | |
| Total Proposed 2024 Trails CIP Projects | \$ 900,000 |

TOPS Trails = 100% Capital Improvement Projects



Austin Bluffs/ University Park Implementation (TOPS Acquired)

- Implementation of Master Plan including trailheads, trails, and signage.
- **2024 Proposed TOPS Trails**
\$200,000

Total project cost undetermined



Blodgett/ Pikeview Implementation (TOPS Acquired)

- Implementation of Master Plan including trailhead, trails, and signage.
- **2024 Proposed TOPS Trails
\$200,000**

Total project cost undetermined



Chamberlain Trail

(TOPS Acquired)

- Acquisition and construction of segments from North Cheyenne Canon Park to Fishers Canyon Open Space
- **2024 Proposed TOPS Trails**
\$100,000

Total project cost undetermined



Fishers Canyon Implementation (TOPS Acquired)

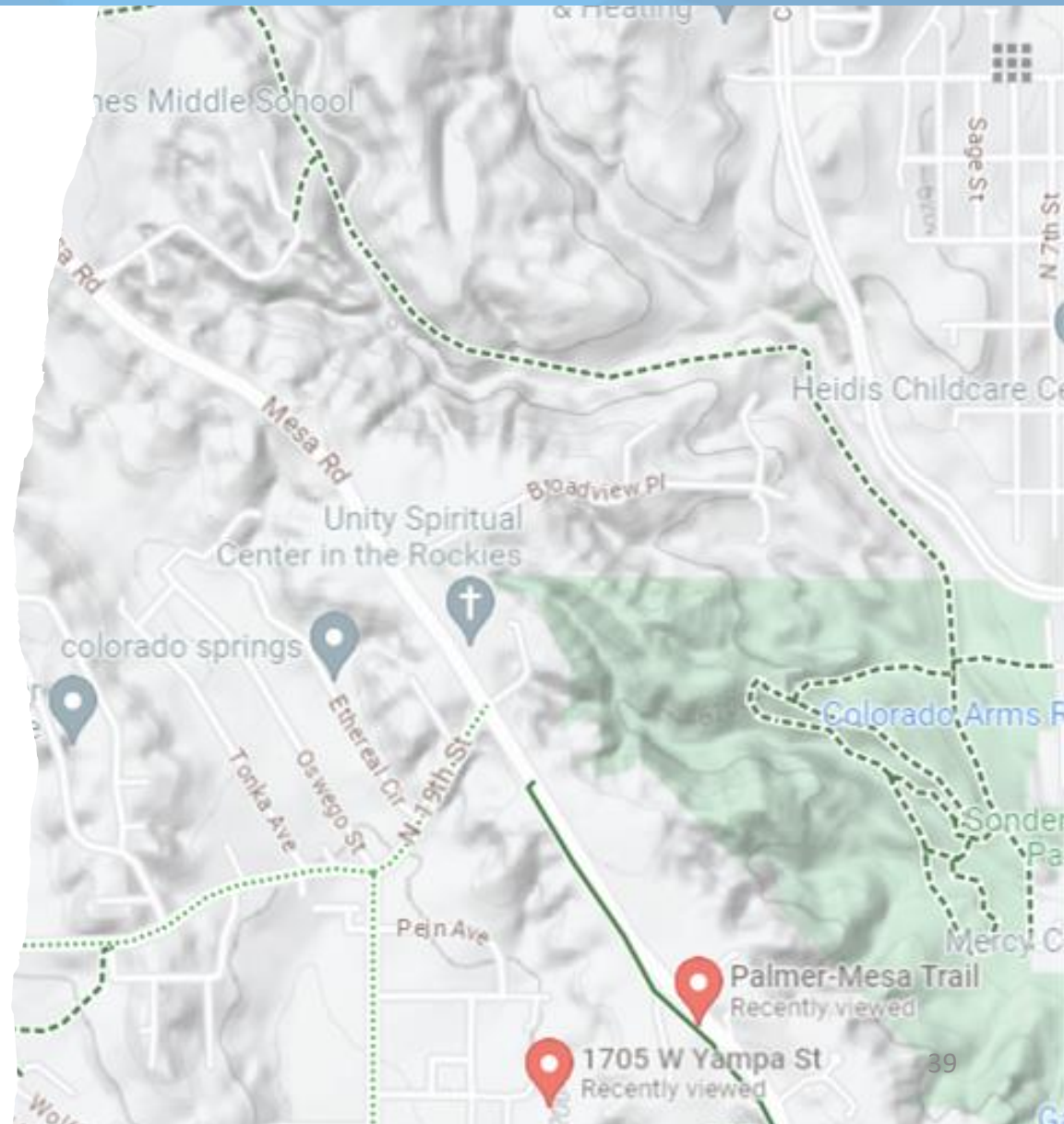
- Implementation of 2023 Master Plan including trailhead, trails, and signage
- **2024 Proposed TOPS Trails \$200,000**

Total project cost undetermined

Palmer Mesa Trail Design and Planning

- Design and planning of improvements to Palmer Mesa Trail
- **2024 Proposed TOPS Trails**
\$100,000

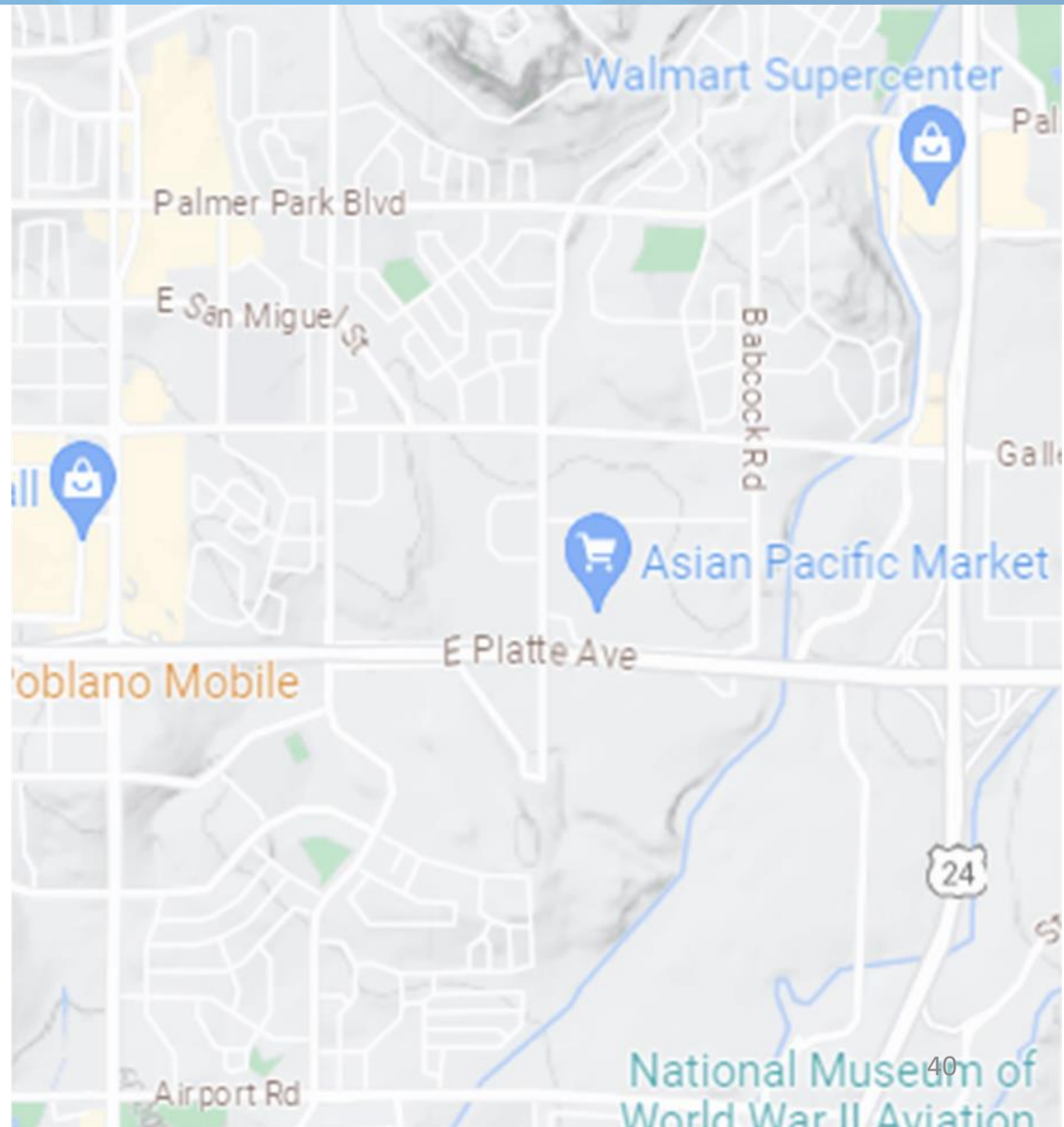
Total project cost undetermined



Sand Creek Trail- Airport to Palmer Park

- Design and planning of Sand Creek Trail segment from Airport Road to Palmer Park Blvd.
- **2024 Proposed TOPS Trails**
\$100,000

Total project cost undetermined



TOPS Parks Category



2024 Parks (20% Max) Total Available = \$ 2,449,149

Max Fund Draw = \$445,763

Max Available = \$2,894,912

2024 Total Proposed Parks Category = \$2,844,087

TOPS Parks Operating

2024 Parks Operating Budget

\$ 1,718,087

TOPS Parks CIP Projects

Grey Hawk Park Implementation

\$ 500,000

Jimmy Camp Creek/Corral Bluffs

\$ 250,000

Irrigation Renovations:

Bricker Park

\$ 136,000

Otero Park

\$ 133,000

Tomah Park

\$ 107,000

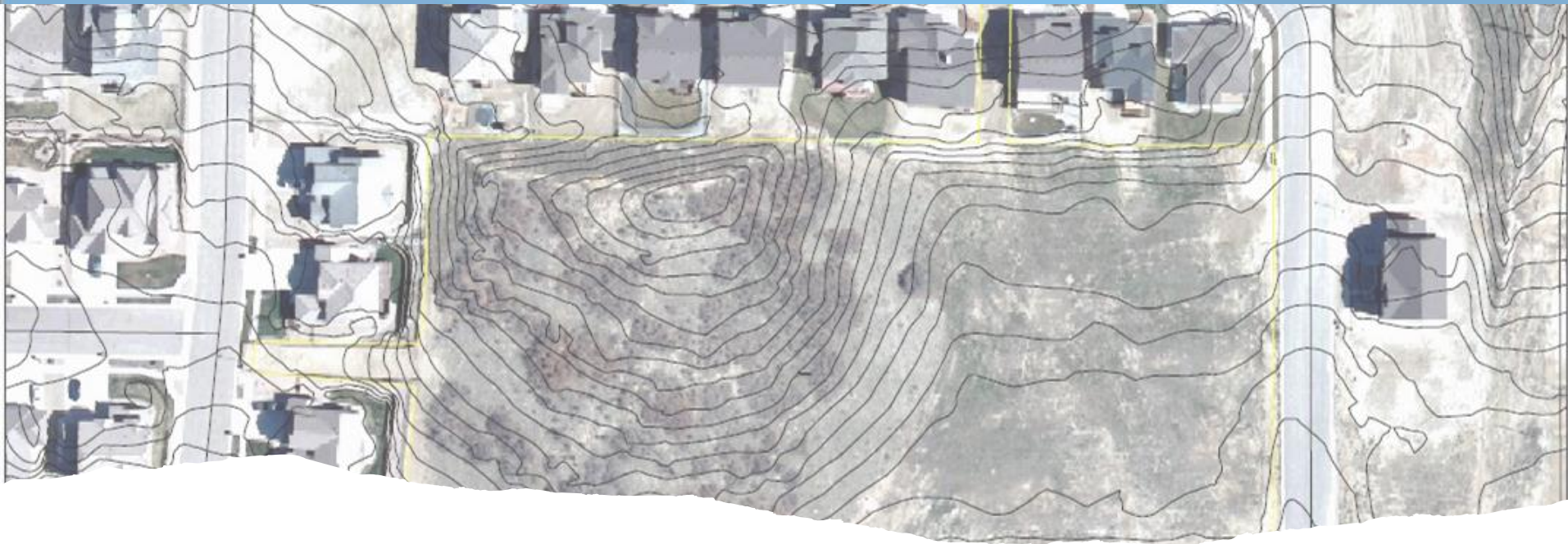
Total Proposed 2024 Parks CIP Projects

\$ 1,126,000

TOPS Parks Proposed 2024 Budget \$2,844,087

TOPS Parks Salaries & Benefits vs Operating vs. CIP

| | Budget | % of total |
|--------------------------------|------------------|-------------------|
| Salaries & Benefits | 397,382 | 14% |
| Operating | 1,323,705 | 47% |
| Capital | 1,123,000 | 39% |
| Total | 2,844,087 | 100% |



Grey Hawk Park Implementation

- **Implementation of Master Plan including construction documents and construction of park elements.**
- **2024 Proposed TOPS Parks \$500,000**

*Total Project Cost \$1.7M – \$2.1M
(CTF, TOPS and Grants/Other)*

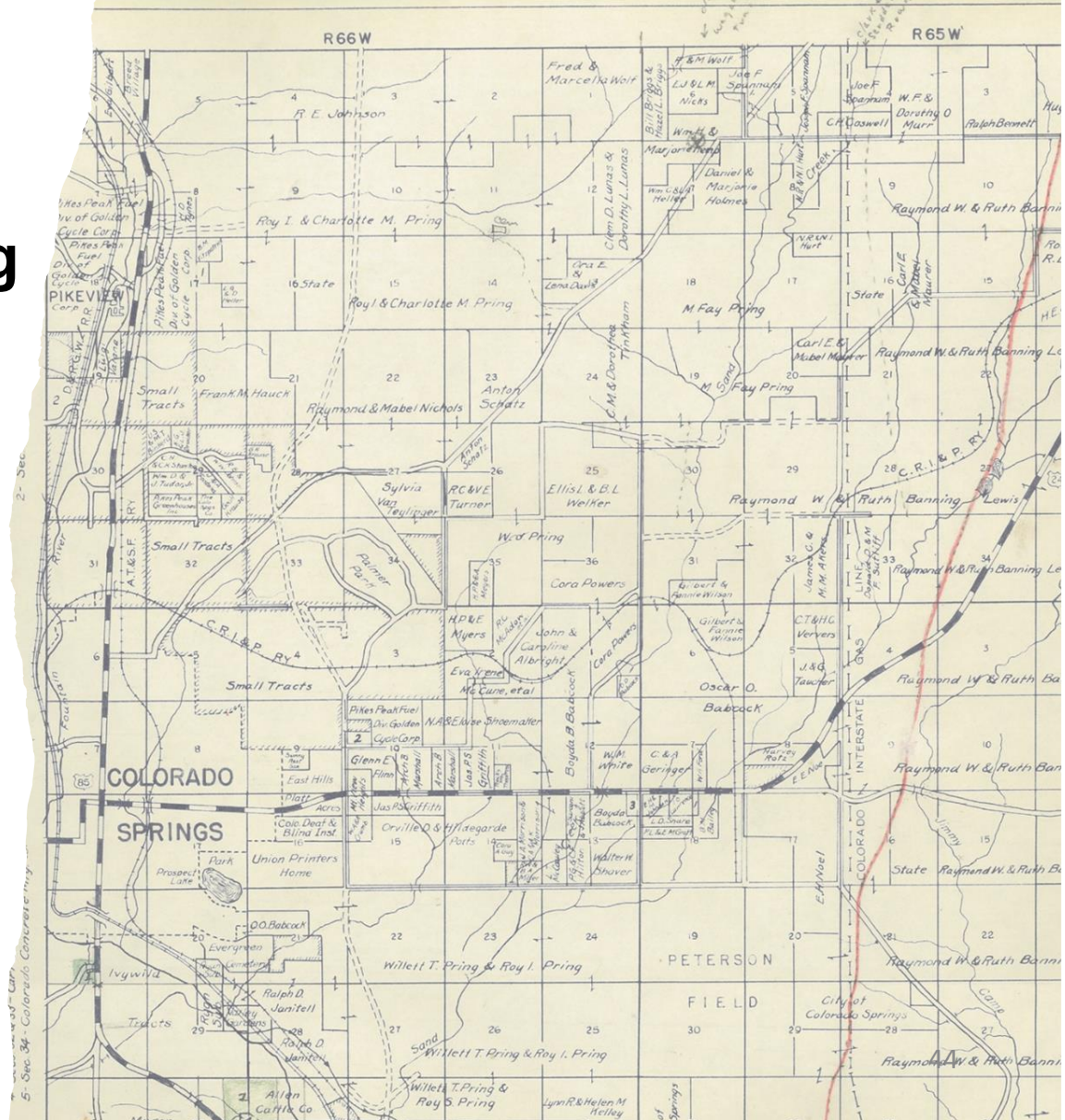
Jimmy Camp Creek/ Corral Bluffs Planning

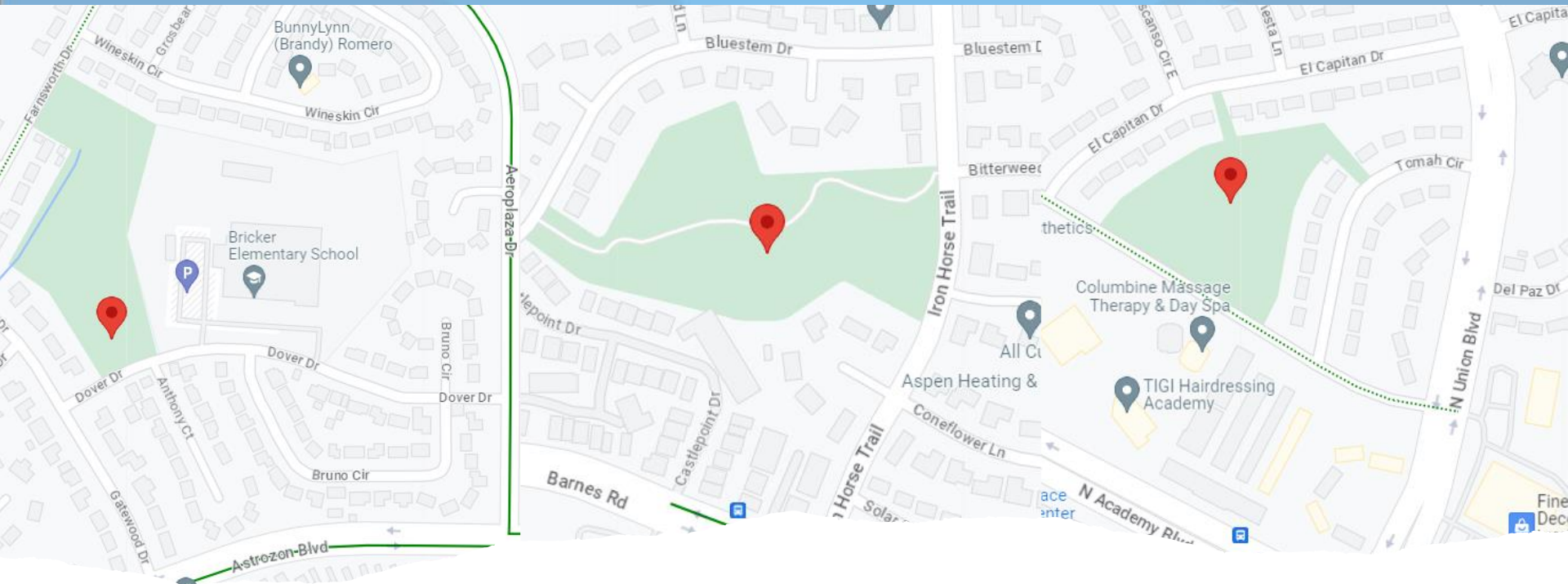
- Archeological and boundary survey
- Tribal consultations
- Hydrology study

**2024 Proposed TOPS Parks
\$ 250,000**

Total project cost undetermined

**An additional \$100,000 from the Open Space Stewardship operating budget set aside for this project.*





Irrigation Renovation- Three Parks

- Bricker Park – 4-acres \$136,000
- Otero Park – 3.9-acres \$133,000
- Tomah Park – 3.1-acres \$107,000
- **2024 Proposed TOPS Parks \$ 376,000**

TOPS Open Space Category

2024 Open Space (60% Min) Total Available = \$7,347,446

75% Reserved for Acquisition = \$5,510,589

2024 Proposed Open Space Operating Stewardship = \$ 1,836,857

| Open Space Stewardship-Operating | |
|---|---------------------|
| Education | \$ 154,167 |
| Rangers | \$ 818,952 |
| Land Management | \$ 419,923 |
| Resource Management | \$ 443,815 |
| Total Proposed 2024 Open Space Stewardship | \$ 1,836,857 |

Includes \$100,000 for additional surveys, tribal consultations and studies at Corral Bluffs Open Space, Jimmy Camp Creek Park, and Wild Horse Open Space from Land Management and Resource Management.

Stewardship Program- Education

- Emphasis on telling the story and having a presence
- Cultural resources staff – professional expertise
- Higher education institutions research/recruitment
- Friends groups- partner on interpretive walks
- Interpretive programming in open spaces
- Curriculum-based elementary school and library outreach
- Interpretive signage/technology
- Leave No Trace (LNT) training





Stewardship Program- Rangers

- Emphasis on having a presence at our open spaces for safety, public awareness and soft enforcement.
- Support for volunteer projects
- Park presence and regular visitor contacts 7 days/week
- Safety network
- Law enforcement – weekends/off duty CSPD with focus on problem areas/issues
- 7 full-time rangers
- Seasonal staff



Stewardship Program- Land Management

- Provide improved maintenance of our existing open space improvements
- Coordinate trail work contracts and volunteers
- Pick up trash
- Maintain and repair trails
- Maintain parking lots/trailheads
- Clean culverts and drainage
- Increase restroom cleaning frequency and number of units
- Trail project specialist
- Seasonal trail technicians

Stewardship Program- Resource Management

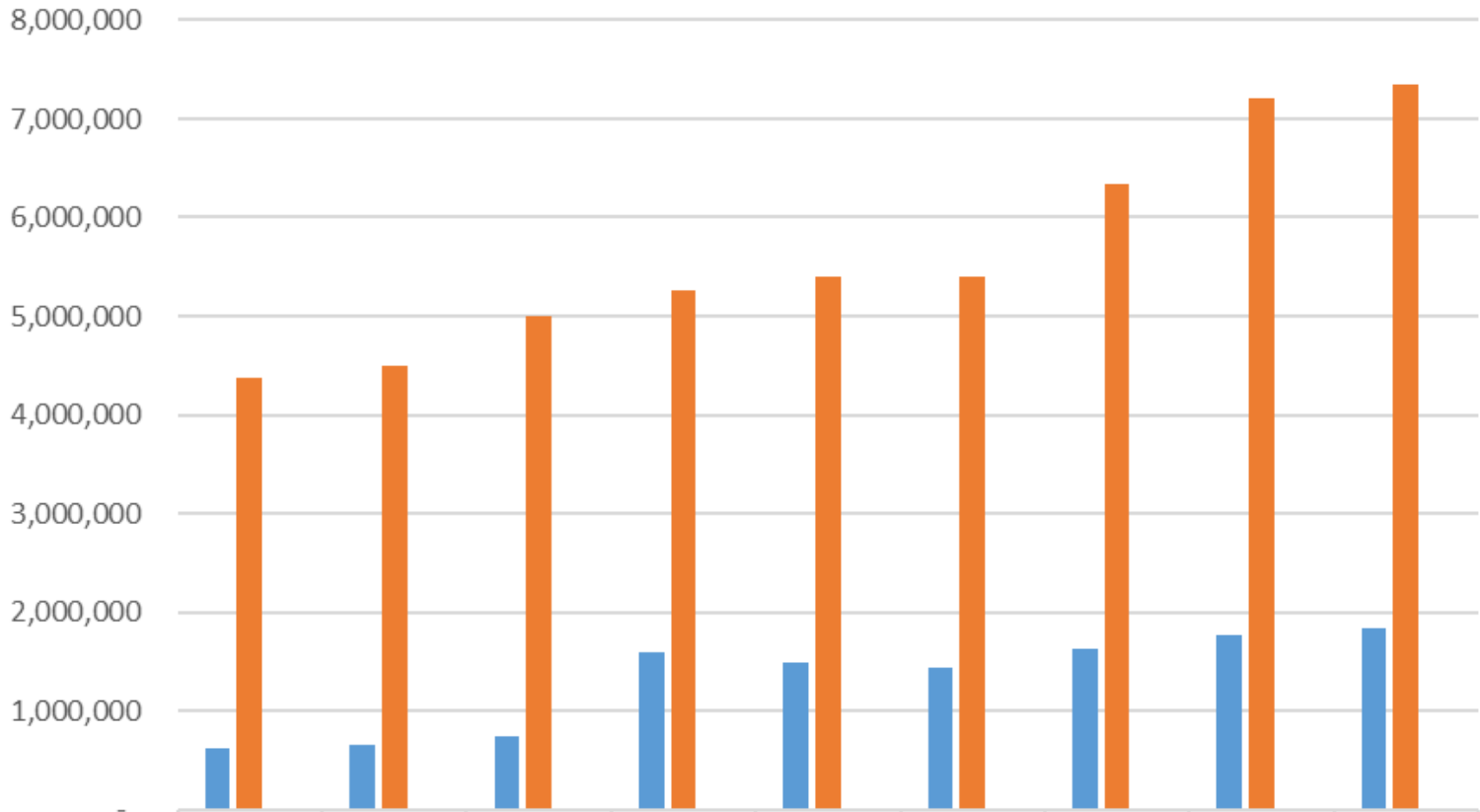
- Improve and protect natural resource values on TOPS Open Space properties
- Invasive species control
- Native vegetation restoration
- Non-designated trail closure
- Wildlife habitat enhancements
- Fencing installation or removal
- Data collection
- Seasonal crews
- Forest management



Stewardship Funding History



Total Stewardship Budget by Year



| | 2016 | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | 2023 | 2024 |
|-----------------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| ■ Budget-Stewardship | 619,000 | 649,000 | 738,900 | 1,595,617 | 1,480,455 | 1,437,029 | 1,626,309 | 1,759,867 | 1,836,857 |
| ■ Revenue-Open Space | 4,372,368 | 4,501,940 | 5,005,728 | 5,268,354 | 5,396,664 | 5,407,082 | 6,346,977 | 7,203,378 | 7,347,446 |
| ■ Budget % of Revenue | 14% | 14% | 15% | 30% | 27% | 27% | 26% | 24% | 25% |

TOPS Open Space Proposed 2024 Budget \$1,836,857

TOPS Open Space Salaries & Benefits v Operating

| | Budget | % of total |
|--------------------------------|------------------|-------------------|
| Salaries & Benefits | 1,389,941 | 76% |
| Operating | 446,916 | 24% |
| Total | 1,836,857 | 100% |

2024 Balance available for Open Space purchases = \$5,510,589

Other projects by category considered for 2024 funding:

- Facility improvements
- Garden of the Gods
- Memorial Park improvements
- Parking Lot improvements
- Playground replacements
- Pool improvements
- Restroom upgrades
- Safety improvements
- Sport Court improvements
- Water conservation projects



Proposed motion:

Move to recommend to City Council this 2024 Parks, Recreation, and Cultural Services CIP budget as presented.